



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

ABASAHEB MARATHE ARTS AND NEW
COMMERCE, SCIENCE COLLEGE,
RAJAPUR

- Name of the Head of the institution **Dr.G. D. Harale**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02353-221002**
- Mobile no **9822232258**
- Registered e-mail **abasahebmarathecollege@gmail.com**
- Alternate e-mail **ghanshamharale@gmail.com**
- Address **Abasaheb Marathe Arts and New
Commerce, Science College,
Rajapur**

- City/Town **Rajapur**
- State/UT **Maharashtra**
- Pin Code **416702**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Dr. A. V. Bhave**
- Phone No. **02353221002**
- Alternate phone No. **02353221002**
- Mobile **7030457595**
- IQAC e-mail address **abasahebmarathecollege@gmail.com**
- Alternate Email address **ghanshamharale@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://marathecollegerajapur.com/agar/agar-2019-20.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

• if yes, whether it is uploaded in the Institutional website Web link: <http://marathecollegerajapur.com/iqac/Academic%20Calender%202020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.40	2004	16/09/2004	15/09/2009
Cycle 2	B	2.54	2012	10/03/2012	09/03/2017
Cycle 3	B+	2.73	2019	09/08/2019	08/08/2024

6. Date of Establishment of IQAC **15/06/2009**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organised four national level webinars by the different departments.

Used virtual platform for Teaching Learning process due to the pandemic situation during major part of the Academic Year

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare Academic Calendar	cademic Calendar was prepared and activities were organized accordingly.
Counselling of XIIth Pass students for Higher education	Admissions are done through counselling
Organisation of webinars.	Organised four national level webinars by the different departments.
To increase plantation over campus	Plantation of tree species
To celebrate National and International Days.	Celebrated various days in the college
Use of virtual platform for Teaching Learning process	Used virtual platform for Teaching Learning process due to the pandemic situation.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	26/03/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	ABASAHEB MARATHE ARTS AND NEW COMMERCE, SCIENCE COLLEGE, RAJAPUR
• Name of the Head of the institution	Dr.G. D. Harale
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• State/UT	Maharashtra
• Pin Code	416702
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• Type of Institution	Co-education
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• if yes, whether it is uploaded in the Institutional website Web link:	http://marathecollegerajapur.com/iqac/Academic%20Calender%202020-21.pdf				
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Cycle 3	B+	2.73	2019	09/08/2019	08/08/2024
6.Date of Establishment of IQAC			15/06/2009		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

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<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
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--

Name	Date of meeting(s)
CDC	26/03/2022

14. Whether institutional data submitted to AISHE
--

Year	Date of Submission
2020-21	02/02/2022

15. Multidisciplinary / interdisciplinary
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16. Academic bank of credits (ABC):
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17. Skill development:

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18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	4
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	559
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	624
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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	173
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File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	24
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	27
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	18
4.2 Total expenditure excluding salary during the year (INR in lakhs)	30.49
4.3 Total number of computers on campus for academic purposes	30

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In order to ensure effective curriculum delivery through a well planned and documented process, college has an Academic Calendar Committee. It organizes meetings regarding a month-wise plan of action right at the beginning of each academic year. IQAC of the Institute ensures effective curriculum delivery by informing

departmental heads to hold the meeting on the curricular planning and its implementation. Accordingly, all departmental heads prepare departmental academic calendar in departmental staff meeting. As the college is affiliated to Mumbai University, Mumbai (Maharashtra), syllabus prepared by the university is followed. Faculty of the departments prepares a teaching plan according to the prescribed syllabus. In order to implement the syllabus, the departmental heads call their meetings and faculty members of the respective departments are allotted a portion of the syllabus. Based on faculty-wise time table of the college, departments also prepare departmental time-tables for smooth functioning of departmental activities. Academic diaries are maintained and Annual Teaching Plan of all papers is prepared by faculties. While maintaining the diary, synoptically notes of daily Class and Subject-wise Teaching/Practical Programmes are recorded. Academic diary is duly checked and signed by the head of the department and the faculty in-charge of the college. Faculty members attend workshops on revised syllabus and implement newly introduced syllabus accordingly. Besides lecture and jerk technique methods, faculty of the college also use experiential, participative, problem-solving and ICT enabled teaching-learning methodologies. Students are benefitted by teaching through PPTs, online lectures and videos. Students also participate in group discussion, seminars, home assignments, orals and projects which are a part of curriculum. Also they are encouraged to use departmental library. The department of Chemistry, Zoology, Botany, History and Geography organize field visits in order to gain learning experience. HoDs of concerned departments supervise and make sure that the syllabus is completed within stipulated time. They instruct faculty to conduct extra lectures if required. At the end of semester, faculty members submit their Syllabus Completion Reports to the HoDs. Students are provided question banks so that students may understand nature of questions in their examination. Year-wise structured feedback regarding design and review of syllabus is received by students, teachers, employers, alumni and parents. It is analysed and action taken reports are uploaded on college website.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://marathecollegerajapur.com/igac/Academic%20Calender%202020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution always believes in effective time management and timeliness. The IQAC prepares the final academic calendar in line with the academic calendar published by the affiliating university prior to the commencement of the forthcoming semester. The academic calendar of the institute is planned well in advance based on the calendar provided by the university and the same is displayed on the notice boards for the benefit of the students. Lesson plans and Class time table are then prepared based on the academic calendar and distributed to the students through e - mail / Whatsapp group. CIE includes Tests, homework, problem solving, Group discussion, quiz and seminars throughout the semester. The first internal assessment test of semester is generally scheduled in fifth week after the commencement of semester. Three internal test each consisting of three days, and students will have to take two tests per day. Before starting of each internal assessment test, assignments are given to the students for each subject which includes homework, problem solving, Group discussion and quiz. Seminars are carried out by the students on particular topic in a subject during the respective subject hour. Internals are conducted, evaluated and also the display of marks and attendance is done as per the calendar of events.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://marathecollegerajapur.com/igac/Academic%20Calender%202020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. C. Any 2 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

190

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: The college recruits both male/female staff; provides admission to both male/female students. Our curricula emphasize on Political, Social, Economical, Historical and Geographical issues wherein women's movement and gender equity etc. are highlighted. The committees like Ladies Welfare, Prevention of Sexual harassment and Anti-ragging are functional. Environment and Sustainability The foundation courses is implemented by University emphasizing Ecology and Environmental Education is made mandatory for B. A., B.Com., B.Sc. students. The curriculum of Chemistry includes Green Chemistry, Environmental Chemistry; Botany conducts a certificate course in Bio- diversity Conservation to generate awareness among students about environment and sustainability. The institute has Botanical garden protecting rare and herbal plants. Through these efforts, the collection of rare and endangered plants, their re-plantation, medicinal uses of various plants and many other important issues related to environment are discussed and practiced during this course. Also, the institution has a 'Mango Garden' consisting 430 mango trees, covering 25 acres area.

Human Values The University has introduced subject of foundation course emphasizing "Concept of Disparity" & "Human Rights" in the curriculum to imbibe human values and make students better citizens. Human values are addressed in UG courses especially in Geography and Languages.

Professional Ethics Professional ethics which prepare the students to practice proper ethical, moral and professional standards is a part of curriculum of foundation courses. Professional ethics are inculcated among the students, through the certificate courses like News Writing, Art of translation, etc. College has its own policy to avoid plagiarism in research. Other Cross Cutting Issues

in the Curriculum: 1. The institute has active National Service Scheme (NSS), boys and girls co-units, which organizes environment awareness through the special one week Campaign Programme. The unit organizes campaign frequently to generate awareness about the general hygiene and to keep the villages, streets in townships, college premises and its surroundings clean. The NSS unit organizes 'Tree Plantation', 'Blood group testing', 'health check-up camp', 'AIDS awareness', 'disaster management', 'anti-superstition', 'Ganesh festival bandobast (Police Mitra)', 'Road Safety Awareness Programme', 'Communal Harmony Programmes', 'Jaljagruti Saptah', etc. 2. English Department runs 'Spoken English' course, which enhances student's personality and make them capable to face today's world environment. 3. Rain Water Harvesting: Rainwater harvesting provides an independent water supply during regional water restrictions, and is often used to supplement the main supply. College constructed rain water harvesting plant. The rain water from the roofs is harvested and collected in a tank. The water is utilized in the washrooms and for watering the plants in the campus and garden. The college has implemented the project of rain water harvesting through NSS camps in society and has successfully built check dams in Hardi and Juvathi village to collect and store rain water.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

81

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://marathecollegegerajapur.com/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://marathecollegegerajapur.com/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

559

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

420

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution recognised learning levels of admitted students with the help of marks in the qualifying examination. The students are given an opportunity to choose the course of program on their marks in the qualifying examinations and also on their interest.

Also per subject attendance record of students is maintained by the faculty. In the classroom teaching and laboratories, questions are raised by the students. They are also motivated for the involvement in the co-curricular activities with reference to marks obtained in the examination. From formative and summative evaluation, advanced and slow learners are determined. Faculty have adopted ICT based teaching learning to enhance students learning experience with the help of audio visual aids such as power point presentations, audios, videos, online lectures etc.

It helps them to strengthen their ideas and concepts while learning. Extra lectures are engaged by the faculty to make slow learners comprehension level better. The institution invites guest lecturers to boost the overall interest of students in respective subject as remedy to boost their learning ability.

Faculty frequently engage personal counselling in order to help students to overcome their stress while facing learning difficulties. Queries are generally recognised and solved by the faculty during interaction sessions with students.

Mentor Mentee program is adopted by the institution. It helps students as well as faculty to recognise problems of slow learners. For advanced learners from each class, set of reference and text books is provided by central library as well as departmental library.

Final year commerce students are motivated by faculty to seek admission in M.Com, C.A. and banking exams. Top ranker students are also encouraged to seek admission in renowned universities and they are also encouraged to participate in Rayat Shikshan Sanstha level Avishkar Research Competition as well as University Level Avishkar Research Convention.

Faculty also guides students for competitive exams through competitive exam committee. Students are encouraged for writing research articles at the state and national level seminars. Guidance is provided for preparation for competitive examination. Institute encourages meritorious students by giving cash prizes from the amount deposited by various donors from society. Students are encouraged to participate in cultural activities, elocution and debate competition and short term courses.

For assessing the students knowledge and skill before the commencement of programme, we analyze their ability to learn and cope with it, on the basis of marks scored by them in the

previous examinations. The newly admitted students are made aware regarding curriculum and examination pattern of University and they are mentally prepared for it. Individually these students are given counselling and guidance by the subject teachers in order to help them to cope up with academic progress. This serves to bridge the knowledge gap of the incoming student.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/2.2.1%20Special%20Programs%20for%20advanced%20and%20slow%20learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
559	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Basically, the members of the faculty take efforts in order to make the subject interesting and simple as well as to make the learning process student-centric. The faculty employs theoretical lecture method, practicals, field work, project work, class-room seminars, computer-assisted learning (CAL) and other ways wherever and whenever necessary for teaching-learning and evaluation of the students. Generally, theoretical lecture method is most commonly practiced method useful for large groups. The faculties explain points by giving introduction and salient features of the topic. This method is predominantly practiced for B. A. and B. Com. courses.

Experiential learning

Experiential learning skills include field trips, field research and projects. The entire practical's that the science and some social science departments' conduct have a bearing on experiential learning. Field trips are organised by science departments like Botany and Zoology to study natural science phenomena and they learn from observation. Informal ways of experiential teaching includes the use of plants found on the campus. The Arts departments like Geography also organise study tours and field visits. ICT enabled teaching is practiced by most of the teachers. The language departments have adopted role play in situational teaching of speaking. The College, to ensure a good experimental learning for its students, has taken efforts to establish and upgrade its laboratories with advanced equipments.

Participatory Learning

The various participatory activities that the college has introduced over the years include group discussions, debates, quiz, writing assignments, seminars, project writing, demonstrations, exhibitions, writing articles, students' seminars, surveys, etc. Project writing and keeping journals are activities that various departments have practiced over the years. The many seminars and workshops conducted by departments provide opportunities for the students to participate in the organisation of the sessions of such academic gatherings. For participative learning, the interactive method i.e. questions-answers between the teachers and the students are used to clear their doubts.

Problem Solving

College students participate in Rayat Shikshan Sanstha level Avishkar Research Competition as well as University Level Avishkar Research Convention. Their presentations have all the necessary elements of the problem solving method. The students identify a problem (which may be scientific, social, environmental or literary), state a hypothesis, explain procedures and arrive at their own conclusions. The projects that the students of Science, Commerce, Literature and Social Sciences do as part of curricular work are also indicative of the importance that the college gives to solve the problems. Students are allowed to give seminars based on numerical as well as theoretical problems. At undergraduate classes, the textbooks contain tasks which the students have to solve. They also contain questions for critical thinking which the students try to answer with the teacher's assistance.

The different teaching-learning methodologies help the faculty to

generate students' interest and understanding. The aim of imparting education is to help students to gain a good percentage, proper employment, to make them better human beings and good responsible citizens of tomorrow. To ensure all these, the possible student centric methods of teaching are used in the classroom in the teaching learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/2.3.1%20Student%20centric%20methods%20used%20for%20enhancing%20learning%20experience.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is crucial for the students and faculty to learn and master the modern technologies in order to enter corporate world. As a consequence, teachers are linking technology with traditional mode. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize education.

The following tools are used by the Institute ICT Tools:

1. Projectors
2. Desktop and Laptops
3. Printers
4. Photocopier machines
5. Scanners
6. Seminar Rooms
7. Auditorium
8. Online Classes through Zoom, Google Meet, Google Classroom
9. MOOC Platform (NPTEL)
10. Digital Library resources (Inflibnet and Libraria)

Use of ICT by Faculty

1. PowerPoint presentations- Faculties are using power-point

presentations in their teaching by using LCD's and projectors.

2. Online quiz- Using GOOGLE FORMS.
3. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications.
4. Video lecture- Uploaded to YouTube
5. Online competitions- Events such as Postermaking, Project presentations, paper presentation etc.
6. WhatsApp Groups: For Daily Communication with students.
7. Workshops and conferences

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

272

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation is important to trace the overall development of the students. UGC initiated several measures to bring equity, efficiency and excellence in the Higher Education system throughout the nation. The important measures taken to enhance academic standards and equity in higher education include innovation and improvements in curriculum, teaching-learning process, examination and evaluation system.

According to the policy of Higher Education and as per the guidelines provided by the UGC and University of Mumbai, Institute tries hard in order to make reforms in continuous internal evaluation system. As a part of this process, faculty evaluate students during the teaching and learning process. Students are evaluated through oral tests, quiz competitions, departmental seminars, unit tests, home assignments. Different departments conduct surprise test in order to test the learning level of students. Projects are also assigned to students. Institution conducts examinations according to the schedule prepared at the commencement of the academic year by the University of Mumbai. At the commencement of each academic year, unfair means committee works regularly for the attainment of transparent and robust internal evaluation system. Malpractices are identified during examinations and examination committee give written warning to the students for avoiding their malpractices in examination. As a part of internal evaluation, rules and regulations of Mumbai University are informed to senior supervisors and junior supervisors. Departments conduct presentations for projects. In the process of continuous internal evaluation system, especially for foundation course, viva -voice is taken by the experts of the concerned subject. Practice tests, unit tests and preliminary examinations are also conducted before the final examination of the last year students. Preliminary examinations are conducted in strict manner. After assessment of the answer books, faculty give guidelines to the students for the skills of writing and results are communicated to students. Question banks are prepared by concerned faculty and are provided to the students. It helps students for the preparation of the examination.

Students are also involved in classroom seminars and group discussion, Open book examinations are conducted by the departments. The students prepare CDs for foundation course. These CDs are prepared by the students by working in groups. Practical examinations are held in all Science department and Geography Departments. Students apply their practical knowledge.

The College has started to organize the Graduation Ceremony on the campus to distribute the certificates to students who have graduated from the College. Other reforms include Internal Squad, surprise tests, open book tests, reports on study tours, field visits, excursions, quiz, poster competitions, etc.

File Description	Documents
Any additional information	View File
Link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/2.5.1Internal%20Examination.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee of the college strictly pays attention to the examination related grievances. There is a mechanism for redressal of grievances concerning evaluation both at the college and university levels. The grievances are solved within stipulated time as a part of this mechanism. Examination committee conducts moderation of answer papers at the college level. Revaluation and rechecking of answer books are completed as per the demand of students. Written complaints of the students regarding examinations are solved with the guidance of Principal and chairman of the Examination Committee. Schedule of examinations is frequently displayed on the notice board before the commencement of examination. Rules and regulations related with examinations are always notified to the students within time as per requirement on the major and minor grievances of students. Examination department communicates with concerned authorities of University of Mumbai examination section in order to solve the same. Meetings of examination committee with teaching and non-teaching staff in presence of the Principal are held before the commencement of the examination. Examination committee guides junior supervisor to prevent malpractices during the examination. Hall ticket generated by the examination committee with minor spelling mistakes and subject paper codes are rectified in consultation with examination section of the University of Mumbai. Question papers are set and sent online through Digital Exam Paper Delivery System (DEPDS) by the University of Mumbai one hour before the commencement of the respective paper. Sometimes due to some technical circumstances, there is slight delay in the downloading of question paper. Institution tries to solve such problem whenever it arises. Sometimes there are printing mistakes in question papers. The examination authority communicates with higher authority of

University of Mumbai examination section for correction of these minor mistakes. Unfair means committee has formed by the Institution. It inspects exam hall regularly. University squad also visits during the examination. Students can apply for photocopy of answer book to examination section. The college examination committee and the Principal pays attention towards the grievances related to marksheets of students at university level.

The students and parents having grievances can communicate to the Chairman of the Examination Committee and Principal. The grievances regarding evaluation work are redressed according to the rules and regulations of the University of Mumbai. Examination complaints are sorted out by the examination committee. The complaints regarding University of Mumbai examinations are communicated to the University of Mumbai and sorted out.

University internal examination marks are communicated to the students. If there is any grievance, the students communicate to examination committee and finally to the head of the institution. The students are advised to apply for verification and revaluation, if necessary. They can also apply for a photocopy of their assessed answer books. College home assignments and class test results are shown to the students. If there is any grievance, the students can communicate to Head of the department and examination committee also.

File Description	Documents
Any additional information	View File
Link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/2.5.2%20Mechanism%20to%20deal%20with%20examination%20related%20grievances%20with%20transparent,%20efficient,time%20bound.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes describe what students are expected to know, be able to do at the end of each programme/course. They are mainly related

with skills, knowledge and behaviour that students acquire through course/programme.

Though the curriculum of the programs is designed by the University of Mumbai, the concerned department has defined the programme outcomes, programme specific outcomes and course outcomes for all programmes and for short term courses also. All POs, PSOs and COs designed assure that value, skill, knowledge and need based education is provided to the students. It moulds the minds of the students for their continuous personal and professional growth. They fulfil the objective of producing graduates capable of independent lifelong learning. All these learning outcomes provide an environment in which staff and students can achieve their full potential and foster a strong sense of belonging to the institution.

Explaining the basic scientific principles and methods, intellectual skills, practical skills, transferable skills, scientific knowledge, problem analysis, design/development of solutions, modern tool usage, the botanist and society, environment and sustainability, ethics, individual and team work, communication, project management and finance and life-long learning are the program outcomes of B.Sc.

Students who have taken admission to the program of B.Com are expected to concentrate upon commercial sense, budgeting policy, entrepreneurial skill, develop managerial skills, human resources management, develop numerical ability, to inculcate knowledge of accountancy and well versed with business regulatory framework.

The students acquire knowledge in the field of social sciences, literature and humanities which make them sensitive and sensible enough. The B.A. graduates will be acquainted with the social, economic, historical, geographical, political, ideological and philosophical tradition and thinking. The program also empowers the graduates to appear for various competitive examinations or choose the post graduate program of their choice. The B. A. program enables the students to acquire the knowledge with human values framing the base to deal with various problems in life with courage and humanity. The students will be ignited enough to think and act over for the solution of various issues prevailed in the human life to make this world better than ever. Program provides the base to be the responsible citizen. A graduate student in arts/social sciences/humanities shall be confident to speak, write, read, listen and understand the English language and one or more Indian languages. Program Develops clear, rational and

progressive thinking. Participating in decision-making concerning the society and upholding national development, integrity, unity and fraternity.

The college teachers communicate the POs, PSOs and COs to the students in the classroom. In the beginning of the academic year itself, the nature of the syllabus, contents including these outcomes are mentioned and the students and parents are made aware of these learning outcomes. The POs, PSOs and COs are displayed on the website of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://marathecollegerajapur.com/agar/OtherLinks/2.6.1%20POs%20and%20COs.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of the attainment of program and course outcomes by the students is analysed by the Internal Examination Committee and IQAC. College actively conduct various internal Exams for the continuous evaluation of the students, based on which College has proper method for the revision of attainment of POs, PSOs and COs. Depending on University and Internal Exam Result attainment is evaluated at the end of the academic year by the Internal Examination Committee and IQAC. Besides, the respective mentors evaluate the behavioural changes of their mentees. The remarks and observations of the mentor help to evaluate the attainment of the outcomes by the students. The academic achievement of the student is discussed in teachers meet as well as parents meet. The participation of students in various co-curricular and extra-curricular activities (sports, NSS, NCC, research projects, competitions) is also taken into account for reviewing the attainment of the outcomes. This practice is immensely helpful for it enables the teacher to identify the slow learners.

The result analysis committee calculated the POs, PSOs and COs attainment by setting the target level. In the departmental meeting, Head of department determine the target level based on the results of the previous year's examination. If more than 50% of the students in a course get class average marks, means all the

PO, PSO and CO of that course are fully obtained. In the Academic year 2020-21 all the courses have reached the target level so the attainment of PO, PSO and CO of the all courses has been fully achieved.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://marathecollegerajapur.com/agar/OtherLinks/Attainment%20of%20POs.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

171

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://marathecollegerajapur.com/agar/OtherLinks/Attainment%20of%20POs.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://marathecollegerajapur.com/agar/OtherLinks/2.7.1%20Analysis->

[of-student-satisfaction-survey-2020-21.pdf](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	http://marathecollegerajapur.com/links/Information%20of%20number%20of%20teachers%20recognized%20as%20research%20guides%20and%20their%20research%20scholars.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute organizes various extension activities in the neighbourhood community that sensitizing students to social issues and for their holistic development. Some of the activities are summarized here:

Yoga camp: Institute have organized Yoga camp during 1st January to 7th January 2021 in the college campus for the students and the faculties.

NSS of the Institute have also organized an orientation programme for the students to create awareness regarding Human rights and their responsibilities and also to develop their soft skill and personality development.

Mask and Sanitizer Distribution: In order to make awareness among the people about COVID-19 pandemic, teacher and students of the NSS department have distributed mask and sanitizer in the Hativale village.

Street Plays: 35 NSS volunteer have done the street plays in order to create awareness among the people about COVID-19 pandemic, importance of social distancing in various part of Rajapur Taluka.

National Voters Day: On the occasion of National voter day, Department of Political science, Department of Psychology and NSS have created awareness among the people of Hativale Grampanchayat.

Cleanliness Drive: NSS have organized cleanliness drive to create awareness about cleanliness and their benefits among the students. Students and staff of the Institute have cleaned the college campus.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/igac/3.4.3%20and%203.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

646

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Rayat Shikshan Sanstha's Abasaheb Marathe Arts and New Commerce, Science College, Rajapur has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments etc. Each study departments is having adequate number of classrooms, well equipped laboratories and computer equipments like desktop, laptops, printer and internet connection. Moreover the college library is automated using MKCL's Libreria Library Software. Library e-services to the patrons are provided through Inflibnet's NLIST e-resource facility and through its webpage links of reference sources and knowledge bank of the faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegerajapur.com/pdf/infrastructure/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college plays a proactive role and supportive role in grooming students. Specific spaces have been earmarked for extracurricular activities and made available to students. The College is situated on a sprawling area of 35 acres. The campus and infrastructure of the college creates a positive influence among the students. It also enhances teaching learning and enriches the knowledge of the students thoroughly. The college campus provides a satisfactorily stadium for indoor as well as outdoor games. It gives platform to all those students who keep sparks of sports. Outdoor Sports Facilities: In order to promote outdoor games, a part of the playground is developed as 400 meters tracks. The playground is used for playing and practicing various games such as, Cricket, Kho-kho, Kabaddi, long jump and high jump, throwing disc, shot-put, and javelin and throwing hammer etc. In order to inculcate the sport abilities of the students, the college organizes different sports competitions. Swimming Pool and Indoor Game Facilities: The college has recently built a swimming pool in the year 2014-15, admeasuring 1742.57 sq. m. and diving swimming pool

in 150 sq.m. Statistically division of the campus occupied with stadium is likely 930.21 sq.m. area is for indoor sports stadium. Indoor facilities include Table Tennis Court, Chess Room, and Carom Room. Cultural Unit: There is an auditorium with having approximate area is about 139.354 sq. m. Auditorium built in the year 2005. Its seating capacity of nearly 300 which is used to conduct various cultural programmes such as, drama, dance, music, singing, one-act play, skit, elocution, folk arts, plays, mimes, skits etc. The facilities like sound system, lighting equipment are available for students. The college looks after extra-curricular activities. The cultural committee in the college pays special attention to the students having cultural qualities. An annual cultural event organized in the last week of January, especially a cultural function is organized on the occasion of Republic Day. Numbers of students achieve notable awards from various competitions. The College looks for the students having facets of cultural and sports skills. The efforts are also taken to mold their personalities in interested area. The committees related to all this, provide proper guidance and support to the students. It promotes students to participate in various cultural competitions, events and University Youth Festival. Yoga Centre: There is separate yoga center active in the college. Area of Yoga center 83.612 sq. m. which is established in 2014 The students are acquainted with daily yoga practices. Yoga day is celebrated every year in which faculty members along with the students participate. Every year yoga training is given to student. The center is open for students and faculty members from 6.00 a.m. to 8.00 a.m. in the morning and 5.00 p.m. to 7.00 p.m. in the evening for all days except Sundays and holidays.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegerajapur.com/pdf/infrastructure/4.1.3.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegerajapur.com/pdf/infrastructure/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

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File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using MKCL Libreria Library Software. It is cloud based version and has several modules of Library Software for its user friendly applications. Library has an OPAC for user search of library resources through title search, author search, subject search etc. Library also subscribes Inflibnet N-List facility for its faculty and students. Library provides e-services through its webpage. Library holds stocks of more than 14,099 books and subscribes various journals, magazines and newspapers

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://libreria.org.in/AMANCSLibrajapur/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

47725

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college avails modern computing facilities to the students and faculty. As and when necessary power point lectures are prepared with the help of this. It helps the teachers to be updated regarding subject. Departments have been provided computers/laptops. The students and the faculties are benefited with these facilities. Most of the teaching and non-teaching staff make use of computer facility. There is INFLIBNET facility available in the library for students and faculty. The inverters with battery back-up are available in case of power failure. During the last five years, the college has expanded and upgraded its IT facilities which include 1. Converted 15 classrooms into ICT enabled classrooms. 2. Old computer systems are upgraded to new versions. 3. Purchased 03 New computers. 4. All the departments are provided with desktop computers / laptop with internet connectivity. 5. Library is partially automated with ILMS and upgraded to the latest version. 6. Enhanced the e-learning facilities through e-learning resources i.e. N-LIST. 7. The entire examination system is administrated through MKCL and Mycrosys online software, which is recently upgraded to meet the requirements of CBCS pattern of examinations through egovernance. 8. Biometric system is introduced for recording the attendance of teaching and non-teaching staff. 9. Website of the college is administered and updated regularly by the college. 10. The entire campus is now monitored through CCTV cameras. 11. The internet bandwidth connectivity is upgraded up to 50 mbps. The entire campus is connected with Wi-Fi. 12. Added one scanner cum printers for the exclusive use of Administrative Office. 13. Antivirus software installed and upgraded. 14. Dot matrix printers are upgraded with laser jet printers. 15. Routers are upgraded to meet to the requirements of 50 mbps lease line. 16. Connected new internet line of Jio for high speed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegegerajapur.com/pdf/infrastructure/4.3.1.pdf

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

65498

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The need of policymaking arises from constant, uninterrupted and smooth functioning of these services and facilities. So a policy document is prepared. The policy document assures the optimum utilization and proper maintenance with a standard required specification of physical, academic and support service facilities of the college. Following aims are achieved through the policy document.

1. To achieve optimum utilization of facilities and services for the benefit of stakeholders.
2. To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
3. To prevent misuse and misconduct of resources and services.
4. To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services.
5. To set standardized maintenance and utilization procedures for resources.
6. To reduce probabilities of accidents at workplace for ensuring safety.

Day to day maintenance and care is taken by the administrative office, in consultation with the principal. Purchase committee along with College Development Committee monitors overall functioning of facilities and services. The reports and reviews received from the purchase committee are considered during these meetings. The requirements of large expenses are sent to the parent institute for approval and funding.

General measures for optimum utilization

1. Departments and office staff take care of facilities provided to them.
2. Instructions are displayed for the proper use infrastructure facilities.
3. The technical staff looks after ICT facilities.
4. The support staff having technical and mechanical skills looks after the day to day maintenance of infrastructure.
5. Students carefully use main instruments and hazardous chemicals under the supervision of the teaching or non-teaching faculty.
6. Fire extinguishers are placed in appropriate places, and they are refilled periodically. For library books and office, document preservation periodic pest control is carried out.
7. An external electrician takes care of electric fittings and wiring periodically.
8. For drinking water supply the college has installed water purifiers cum coolers which are maintained by the support staff.

The departments of Chemistry, Botany, Zoology, and Physics have a separate practical laboratory. These laboratories are provided efficient infrastructure, required equipment's and trained staff. The College provides separate section for library in the college building. It is with nearly 12,000+ books collection, 38 national and regional journals and magazine. The library subscribes INFLIBNETs N.LIST program. A separate Indoor stadium exists in the college campus with 1000 sq. m. area. College has a separate computer lab with internet facility for students and teachers. The departments in the college have been provided computer facilities for student and staff. The college building consists of 15 class rooms, 06 laboratories, 01 Research Laboratory, 01 dark room, 01 computer lab and 01 Auditorium hall. All classrooms have Wi-Fi facility. Infrastructure augmentation is carried out through financial assistance from UGC and the parent institute. Principal along with C.D.C. members prepare the budget every year & get it sanctioned by the parent institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegegerajapur.com/pdf/infrastructure/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

75

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	http://marathecollegerajapur.com/agar/OtherLinks/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

38

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

38

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college is proud of its workaholic culture of student committees. The students are part of planning and execution of all academic and cultural activities. The college has students' participation in IQAC, Placement Activities; Subject based Programmes, Cultural Activities, and special cell like NSS Nature Club. After beginning of every academic year, new committees are formed on voluntary basis. Each committee has to decide their activities, calendar, resources required and execute. Every academic event like Seminar, Conference, Symposium, Guest Lectures, Workshops and Alumni Meet has a systematic manner of involving students at various stages of event. The students are selected by their interest and work under the supervision of faculty. In Sports and Cultural Committees, students from all the faculties are selected on their Entrepreneurship and the faculty of the college nurture the entrepreneurial mindset of students through exposure to various skills based training activities. The students participate in the IQAC by giving their valuable suggestions for student support and progression and these are considered in the IQAC meeting as well as in the planning of academic and administrative sections. The students contribute to maintain overall discipline in the college campus. It helps to work as a facilitator between the students and the college administration. It inculcate the human values such as equality harmony, integrity, friendship, love and respect, social and gender justice, patriotism and so on. the students participate in all extracurricular activities like annual cultural and sport competition, traditional day, special days celebration like anniversaries of National Leaders Social Reformers freedom fighters, they actively take part in NSS special Camp, Hindi Divas, Marathi Divas, Sari Day, Students of the college are

inevitable part of entire gamut of its activities the students representatives are appointed on various bodies such as CDC IQAC and other college committees. Students meeting are held time to time and they engaged in discussion on various issues and suggest the activities to be organized facilities to be provided as well as updating the available facilities as per their requirement.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/5.3.2%20Student%20Representative.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

AMACS College has over 5000 alumni spread across the country and the division of alumni association engaged in developing a strong and active network of these cherished former students. The college

graduates have achieved success in divers fields and held positions of responsibilities and influence as distinguished corporate leaders, pioneering entrepreneurs, eminent academicians, and inspirational leaders. The division seeks to foster life-long intellectual and emotional bonding between the institute and its alumni and to provide the current students at the institute an opportunity to connect with the alumni across the globe. This division also facilities a common platform for professional networking and business career development, and sustained learning opportunities. The focus of the division is to offer a platform for the alumni to connect with their alma mater and contribute to enhancing the legacy of the college. The alumni organize lecturers, assists in the career mentorship program for the college students. The alumni support other initiatives of the students such as training, orientation for placements, students 'projects and festivals. They also engage in observation of overall development of the college and provide necessary building materials , counselling for agricultural development , etc.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

"To provide the quality education to all especially to the

students from remote, rural and underdeveloped areas like Konkan and socioeconomically deprived classes and to make them self-reliant and responsible citizens of the nation"

Mission of the institution:

"To avail quality education in the fields of Arts, Commerce, Science to the students from remote, rural and underdeveloped areas like Konkan and socioeconomically deprived classes".

Objectives :-

To provide qualitative and valuable services in field of higher education.

To put special efforts to accommodate female students in the process of higher education.

To develop overall personality of students by encouraging them to participate in curricular, sports, cultural and social activities.

To provide facilities and coaching for competitive examination and career Development.

To inculcate the values related social justice, equality, brotherhood dignity of labour, nationality and environmental awareness.

- The college has been promoting quality education especially for the students from the rural area.
- The institute's constant support and encouragement to activities of NSS, sports and games, cultural programmes result into providing the students with the opportunity to achieve excellence in the different fields.
- The proper representation of students is given in the college governance.
- The gender equality is maintained by giving representation to the girl students and women Employees
- There are representatives of teaching faculties and non-teaching staff in College Development Committees.
- The IQAC in consultation with the college leadership and all stakeholders develops the perspective plan of the college considering vision-mission of the college and ensuring the sustainable development of college in its all endeavors.

The IQAC devised the action plan for each academic year; it is put

forward in meetings with CDC. The IQAC develops agenda of the meeting considering need of the institute. As per the action plan the college governance implements different activities throughout the academic year aiming the fulfillment of vision and mission of the institute.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/6.1.1%20QIM%20Vision%20and%20Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The extent of participative management practiced in the institution is highlighted by the following:

1. The Principal takes policy decisions in consultation with the Parent institute, CDC/LMC and looks after the overall administration.
2. The Vice-Principal look after the admission process, students' issues, and teaching learning process, maintenance of amenities, discipline, and campus cleanliness and assist Principal in administrative matters.
3. The Head of the Departments are entrusted with the responsibility of work load allocation, preparation of timetable, monitoring attendance of faculties and students, execution of teaching-learning, demonstration and practical work, evaluation of academic contribution of faculty and progress of students. The procurement of departmental requirements is done through the Head of the Departments as per the norms of Purchase Committee and he/she assists the Principal in administration.
4. IQAC with other college committees get involved in the planning and execution of the co-curricular and extra-curricular activities of the institution.
5. Under the norms and guidelines framed by the University,

college departments execute examination related works independently such as procuring question paper sets, preparation of schedule for Tests/Examinations, conducting of practical examinations, evaluation and declaration of results for FY and SY.

6.. IQAC also promotes quality enhancement measures in the college.

Case :

As a part of participative management, the college staff also worked hard in the arrangement of four days indoor & outdoor Sports Competition (Period- from 31/03/2021 to 01/41/2021). It was decided in the Sports Committee meeting to organize such activity. Meeting was held under the guidance of principal and the IQAC coordinator to decide the planning and execution to organize the sports competition event among the students. It was also decided in the meeting that each faculty should work hard in the execution of sports competition. For that purpose, various committees were formed by the principal to conduct and examine team events, like, Kho-kho, Kabbadi, Chess, Carrom, Running Race, Javelin Through, Shot Put, Long Jump, etc.. For the execution of sport event works, the faculty as well as non-teaching staff were involved in the arrangement. Institution gave an opportunity to some students to work as Volunteers.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/6.1.2%20QIM%20Leadership-%20Decentralization%20and%20Participative%20Management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Introduction: The institution has made a perspective plan for a year for the overall development of the college.

Action Plan and organization of workshops/ Seminars/ Webinars

during the year-

In its perspective plan, the college has resolved to promote to organize workshops/ Seminars/ Webinars during the year. Accordingly, the IQAC has put the emphasis on the organization of the webinars from various departments. The plan was put up at the meeting of the College Development Committee for the final approval.

Objectives of organizing the webinars-

1. Impact of COVID- 19 pandemic on Higher Education
- 2.Ekkisavi Shatabdi ke Hindi sahitya me Adivasi evam vriddha vimarsh
- 3.Enterpreneurship Development Guidance
- 4.IPR and Innovation in Sciences

Output: The students of our college and faculties were participated.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/6.2.1%20Q1M%20Perspective%20Plan%202019-2024.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Parent institute:

The General Body of the parent institute Rayat Shikshan Sanstha is the apex governing body.

College Development Committee:

It is constituted according to the Maharashtra University Act, 2016. It approves the budget and financial statements, recommends to the management to fulfill the teaching and other posts, discusses the academic progress of the college, and makes instructions to the institute for the improvement of teaching and learning process in the college.

Principal and College Administrative Committees:

Principal looks after smooth functioning of academic and administrative activities. Heads of

department assist him in this matter. The college administration office looks into the matters related to admissions, eligibility, and examination. The principal forms various committees to help in monitoring and facilitating several activities organized in the college through faculty in charge, IQAC, Purchase Committee, Student Council etc.

Grievance Redressal mechanism

The college has formed a Grievance Redressal Cell for faculty, Staff and students to address

their grievances and complaints and to resolve them. There is separate Anti Sexual Harassment committee which is formed to prevent cases of harassment and to look into grievances from girl's students. Anti Ragging committee is also formed to resolve the cases of ragging, if any.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/6.2.2%20QlM%20Organizational%20Set%20up.pdf
Link to Organogram of the institution webpage	http://marathecollegerajapur.com/about.htm
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff:

1. Financial assistance/loans for various purposes by "Rayat Sevak Co-operative Bank" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. are provided. The interest rates are minimum as compared to other banks.

2. Upto 15 lakh Loan waiver for the deceased staff.

3. Job offers to one of the family members after the sudden death of the non teaching staff in service.

4. Felicitation by the management for achievements of the employees and their wards.

5. Fund raising drive for the employee affected by an unforeseen calamity.

6. Staff Welfare Committee

Non- teaching Staff:

1. Financial assistance/loans for various purposes by "Rayat Sevak Co-operative Bank" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. are provided. The interest rates are minimum as compared to other banks.

2. Upto 15 lakh Loan waiver for the deceased staff.

3. Job offers to one of the family members after the sudden death of the non teaching staff in service.

4. Felicitation by the management for achievements of the employees and their wards.

5. Fund raising drive for the employee affected by an unforeseen calamity.

6. Staff Welfare Committee

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/6.3.1%20Q1M%20welfare%20measures%20for%20teaching%20and%20non-%20teaching%20staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the guidelines laid down by the UGC regarding the assessment of the performance of the teacher. The college has Internal Quality Assurance Cell (IQAC), which looks after the appraisal system. It provides the guidance regarding the

performance-based appraisal system. IQAC informs activities which are to be done by faculties to increase his/her scoring in the points. The IQAC motivates faculty for teaching, learning & evaluation, co-curricular, extension & professional activities and also for research publication and academic contribution activities. As per the guidelines of UGC faculties are deputed for orientation/refresher/short term courses which are essential for their promotions. Faculty members are also encouraged for submission of minor and major research projects and also to publish their work at various levels through research articles, books etc.

At the end of every academic year, a meeting is conducted under the chairmanship of Principal to

review the work of the committee. The IQAC circulates the notice asking the submission of PBAS/API

with the required documentation within the deadline. The faculty members fill in the concerned year's performance and get it signed by the respective heads of the departments. The IQAC collects PBAS/API

forms of teaching faculties. IQAC scrutinizes and makes assessment of forms considering documents

provided. After receiving the circulars of the placement by the university, the committee makes the list of

the faculties due for placements; they are personally guided to meet the requirements to get themselves

placed properly. They are helped to fill in the forms. After signed by the principal, their applications are

submitted for the placement and promotion. The procedure has a successful outcome. Many teachers are

placed in a higher grade because of such efficient mechanism.

The college also strictly follows the systematic procedure for the appraisal of the performance of the non-teaching staff. The management has devised a mechanism for placement and promotion of nonteaching staff. Accordingly, annual Confidential Reports (CR) are filled by the office considering their performance and compliance with the orders of the administration. The principal

verifies these confidential reports (CRs) with his prudence. The satisfactorily CRs are sent to the regional Head of the parent institute for future procedure. After considering the filled CRs, the management recommends his/her promotion. Those who have failed in compliance, their placement and promotion is retained by the parent institute. The reviewing officer asks for corrective measures to the concerned staff in case of minor complaints. But in case of major remarks, the reviewing officer calls written explanation and after placing the same before the Governing Council, the action is taken. The serious cases with conflict of interest & disagreement on the remarks are forwarded to the parent institute for resolution.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/6.3.5%20Q1M%20API%20form.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our parent institute is watchful and conscious in handling financial affairs of the college. Its role is proactive in terms of generating financial resources from UGC, DST, other central government agencies and state government; proper utilization of funds with utmost transparency under strict monitoring mechanism, sending reports of utilization to the concerned fund providers, preparing quarterly and annual audited statements.

Internal Audit:

The internal audit of our college is undertaken by parent institute twice in a year. The accounting procedure divided into two parts. 1. Income Account and 2. Expenditure Account. Income account included all receipts of grants received by the college from the government, student fees, student fine and any other receipts. These grants incurred for the expenditure on the various issues of the institution like salary of staff, library facility, office expenditure, development of basic infrastructure facilities provided to the students by the institution and also student welfare strategies adopted by the institution. Separate account

heads are maintained like senior college, non-grant section account, building account, PG section account, Short Term courses account, COC account, Competitive courses account, UGC account and Salary account etc. It indicates clarity of the Account section of the institution. All above the heads of accounts indicating financial position of the institution as well as sources of income and expenditure of the institution. Every financial year financial statements are audited by the internal auditor.

External Audit (Statutory):

The external audit of our college is conducted annually by authorized Chartered Accountant i.e. Kirtane and Pandit LLP, Pune. The corrective measures are taken for audit objections and queries. Also compliance for all recommendations made in a timely manner.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/Audited%20Statement%202020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution being a non-profit organization has developed strategies and set mechanisms and procedures in terms of creation

of financial resources, generation of funds, budgetary allocations, optimum utilization and has set procedures with utmost transparency.

For grant in aid courses, the salary grants are procured from the state government as per the pay scale norms of the UGC & State Government through Joint Director, Higher Education, Konkan division, Panvel.

For grant-in aid courses the regular fees are collected as per the University norms. The basic source of funds is the UGC

For meeting the expenditure related to salary, infrastructural and academic developmental needs of grant in aid, the institute solely depends on grants from the State Government and Central Government.

For optimal utilization of grants from governments, the college has set mechanisms and procedures. The budgetary allocations are made at the beginning of the financial year. Departmental requirements are procured from the Head of the Departments at the beginning of academic year scrutinized by the Principal and the Purchase Committee, after due consent, the purchase procedure is started.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/Audited%20Statement%202020-21.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Organisation of Workshops/ Webinars/ Training Programmes

The IQAC has taken necessary steps to organize the Workshops/ Webinars/ Training Programmes. The Plan of Action prepared by the IQAC each year also attends to such aspect. As a result of this continued focus, the number of quality webinars through online mode was organized for faculty members in the last year.

2. Development of e-content and video lectures

To build the competencies of teachers for online teaching and to upgrade the teaching- learning process specially development of e-content and video lecture, IQAC allowed many faculties to attain Faculty training related program for development of e-content and use of e-resources on teaching and related activities. As a result of this, faculties could develop their e-content, video lectures and design online course with google classroom etc.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/pdf/Photos%20of%20%20ICT%20Lectures.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the beginning of the academic year, the faculty meetings are held for making aware of the

academic calendar & yearly plans of the institution. The various working committees are formulated. Through departmental meetings chaired by Head of the Departments, distribution of workload, syllabus distribution, preparation of teaching plan and individual time table is done in the beginning of each semester. A daily teaching report diary is maintained by each faculty. They have to write course wise teaching plan, synopsis of the lecture. The monitoring of the teaching learning process and the effectiveness of teaching is made by Principal/ Vice Principal/HODs. The level of attainment of students are also measured and monitored through result analysis twice in each year i.e. for each semester.

2. Implementation of teaching-learning reform

The Principal meets faculty frequently for implementation of teaching-learning reforms as per the Academic Calendar is prepared at the beginning of the year by IQAC. The calendar sets time bound frame for completion of syllabus. The concerned Head of department monitors the academic calendar continuously. In order to enhance teaching and learning process different innovative practices are suggested by the IQAC along with use of modern technology. In

teaching learning process use of ICT is encouraged. Examination committee plans schedule of examinations of the college as per University schedule. The examination committee prepares the time table and allots supervisions to the teachers.

In this way, IQAC reviews teaching learning processes, structures and methodology of operation and learning outcomes through periodic intervals.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/iqac/Academic%20Calendar%202020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://marathecollegerajapur.com/aqar/OtherLinks/6.5.3%20on%20Quality%20assurance%20initiatives%20of%20the%20institution.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Annual gender sensitization action plan

Sr. No

Strategies Goal

Target

■

Action Plan

1.

Corona and Environment

Girls Students

Essay Competition was organized on 08th March 2021" The place of women in social life, Corona a crisis" total 08 Students were participated in the same

1.

Women employment

Girls Students

Poster competition was organized on 08th March 2021 on the subject "Role of women in Nation Building" total 07 girls were participated in this competition.

1.

Environment Awareness

Girls Students

Slogan competition was organized on 08th March 2021; subject is Savchh Bharat Abhiyan, "Beti Bachao Beti Padhao". Total 06 girls were participated in this competition.

1.

Health and Hygiene

girls and ladies staff

Medical Health Check-up Camp for Girl students on 28th Jan 2021
total 232 participants are present

1.

Health and Hygiene

All students

Medical Health check-up camp for students was organized on 21st
March 2021. In that camp total 185 students were participated

1.

Women Rights and

Gender equality

Students

Regular lectures on Human rights and Gender equity

1.

■

Students and Staff

One Day Workshop entitles as "One day workshop on basic Cake
making"

1.

Infrastructure and

supporting facilities

Students and Staff

Common facilities for students and staff

1.

Workshop on Gender equity

Students and Staff

Mr. A. S. Mali, (Programme Officer, NSS) AMC College, Rajapur, delivered talk on Gender Equity during One day Workshop organizes Shri N. G. Kulkarni Sagave Secondary School and N. G. Kulkarni Janata Jr. College, Sagave, Tal: Rajapur, Dist: Ratnagiri dated on

File Description	Documents
Annual gender sensitization action plan	http://marathecollegerajapur.com/aqar/OtherLinks/Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://marathecollegerajapur.com/aqar/OtherLinks/7.1..11Geo%20Tag%20Photographs.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are special types of wastes disposed in the college for which there is appropriate system carrying out. The following wastes are being disposed by the college:

1. Solid waste management

- College carried out solid waste management system on its campus where the solid wastes materials are disposed.
- It is to notice that in the institution keeping a particular place for dumping the solid waste is in its culture. Therefore, every department has followed the system of Solid waste management.
- It is to be noticed that Municipal Corporation of rajapur also has its own solid waste management system which is also valid to the college non hazardous material and simple solid waste material.
- Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.
- The collect solid waste gets decomposed as it is used to create vermi-composting project.
- In regard of the trash in the form of old newspaper examination answer books, packets and all examination paper materials, the college sells it to be authorized agencies Suggested by authority of college.
- The students and staff are properly guided on proper waste management practices, the NSS volunteers arrange a campus Cleanliness derive.

1. Liquid waste management

- Department of chemistry and other science department have Liquid Waste Management system.
- Waste water from laboratories was collected in one tank made in front of department. The waste water is carried out through the pipeline.
- Liquid waste generated in laboratories other uses is drained to nearly built soak pits

1. E-waste management

- The e-waste is partial in the campus by using the computers carefully and computer-based items.
- The irreparable systems are discarded and the usable parts are used for the replacements.
- The break or outdated computers, toners, electronic equipment, pen drives, batteries and other equipment items are identified and listed out by the college authorities.
- The management of Rayat Shikshan Santha forms a committee that verify the E- waste material and permits the college to

sell out the E-waste to a reliable agency that ensures their safe recycling

1. Hazardous chemicals and radioactive waste management

- Institutions have its own system in that hazardous waste from science laboratories were discarded and buried in one pit.
- Liquid waste of laboratories is properly managed waste chemicals, used in the laboratories are disposed by dissolving them in water.
- There are absorbing pits on the college campus which are especially used to absorb liquid waste released from the laboratory.
- Institution does not have any radioactive waste management system

1. Waste Recycling system:

- Vermi-compost tank has been built to prepared vermi-compost through waste materials.
- Compost prepared form organic material including dead plant, material such as crop residues, weeds forest litter and kitchen waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage

A. Any 4 or all of the above

**including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities**

**(Divyangjan) accessible website, screen-
reading software, mechanized equipment**

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in correspondence of all cultures and traditions as is evident from the fact that students belonging to different caste, belief, regions are studying without any unfairness. Though the institution has diverse socio-cultural background and different linguistic, we do not have any prejudice towards cultural, regional, linguistic, communal socio economic and other diversities. With great commitment the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, swami Vivekananda, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Savitribai Phule etc was celebrated in the college campus. On the occasion of constitution day 26th November College staff read preamble of the constitution. Institution also celebrates "International Minority Rights" day on 18th December to aware minority students about their rights. Institute celebrates 26th January republic day and 15th August independence day every year in college campus.

NCC Unit of our college participates in various programmes related to social issues organized by other colleges. All departments also involve in taking socio-cultural and different linguistic programmes, department of political science conducted short-term

course on Human rights for first and second year students from the institution.

Some of the programs enlisted as follows

1. Department of geography celebrated International Earth Day on 22nd April on every year on that occasion department organizes poster and slogan competition on 22nd April 2021. In that competition students participated in various environmental issues.
1. Department of Marathi celebrated Marathi language day on 27th Feb 2021 and organizes guest lecture by Prof. Marathe
1. Department of Political Science conduct short-term on Human Rights every year for first and second year students. Department also celebrated Human rights Day on 10th December 2020 and organizes online Guest lecture on Awareness of Human Rights day, Prof. Vasim H. Sayyad from Kharepatan Mahavidyalaya, Kharepatan was the guest lecturer
1. Department of Political science organizes Guest lecture on Awareness of constructional day dated on 26th November 2020, Dr. Sandip Ghodake was the guest lecturer for this program
1. Department of political science celebrated World Consumer Day on 15th March 2021 and organizes guest lecture on that occasion. Prof. Prakash Naik from Shivshahu Mahavidyalaya, Kolhapur was the chief guest for this lecture
1. Department of NSS organizes various activities as follows.
 - NSS department from institute organizes 07m Days "Yoga Camp" from 1st January 2021 to 07 January 2021. 150 students as well as 25 staff from institute were participated in that Yoga camp.
 - NSS department organizes cleaning camp in campus on 23rd January 2021. Total 50 NSS volunteers were participated in this cleaning drive.

- NSS department organizes Plantation in campus on 2nd February 2021.
- NSS department also organizes Covid-19 awareness program in hativale grampanchayet on 2nd February 2021
- Health and hygiene committee along with department of zoology organizes "Medical Health Check-up camp" for all students in the institute on 21st February 2021.
- Mask distribution was done by the NSS department of our institute on 2th February 2021 in the Hativale Grampanchayat.
- Street Pay was organized by NSS volunteers in prominent places like bus stop, police station, court etc in Rajapur dated on 29th March 2021. There are 35 volunteers were participated in this activity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute undertakes special initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens.

- 26th November College staff read preamble of the constitution which gives us the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom,

Rule of law, equity and respect and superiority of constitution in the national life . The whole country is government on the basis of the rights and duties enshrined in the Constitution of India

- Institution also celebrates international minorities' rights day on 18th December to aware minority students about their rights
- Department of Political Science conduct short-term on "Human Rights" every year for first and second year students. This short-term course helps to students
- Department of Political science organizes Guest lecture on Awareness of constructional day dated on 26th November 2020, Dr. Sandip Ghodake was the guest lecturer for this program
- The institute hoists the flag during national festivals and invites important persons to encourage students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.
- Every year Republic day is celebrated on 26th Jan in the same day principal gives importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.
- NSS department organizes "Voter awareness programme" in Hativale Grampanchayet on 23rd February 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://marathecollegerajapur.com/agar/OtherLinks/Supporting%20documents%207.1.9%20link.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes incredible efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2020-21, we celebrated the following days like World Environment Day, International Yoga Day, Independence Day, Republic Day, Birth Anniversaries of Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, Birth anniversary of Swami Vivekananda, Chhatrapati Shahu Maharaj,

Dr. Sarvapalli Radha Krushnan birthday as a teachers day, birth anniversary of Dr. Karmaveer Bhaurao Patil, Savitribai phule, Chhatrapati Shivaji Maharaj etc.

LIST OF THE ACTIVITIES 2020-2021

Sr.

No.

Date

Name of the Program

1

26th June

Birth Anniversary of Chhatrapati Shahu Maharaj

2

23st July

Birth Anniversary of Lokmanya Bal Gangadhar Tilak

3

5th September

Birth Anniversary of Dr. Sarvapalli Radhakrushnan as 'Teachers Day'

4

22nd September

Birth Anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil

5

.2nd October

Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri

6

14th November

Birth Anniversary of Pandit Javaharlal Nehru

7

3rd January

Birth Anniversary of Savitribai Phule

8

12th January

Birth Anniversary of Swami Vivekanand

9

23rd January

Birth Anniversary of Netaji Subhashchandra Bose

10

19th February

Birth Anniversary of Chhatrapati Shivaji Maharaj

11

11th April

Birth Anniversary of Mahatma Jyotirao Phule

12

14th April

Birth Anniversary of Dr. Babasaheb Ambedkar

13

9th May

Death Anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil

National Days

Sr. No

Date

Name of the program

1

22nd April

International earth Day

2

21th June

International Yoga Day

3

15th August

Independence Day

4

26th January

Republic Day

5

10th December

Human Rights Day

6

24th December

Observation of National Consumer Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Title of the Practice: Waiving in admission and lodging fees

Objectives of the Practice:

- As per the mission and goal, college provides quality education to all especially to the students from remote, rural and underdeveloped region and socio-economically deprived classes.
- To make overall development and empowerment of students and make them self reliant.
- To develop overall personality of the students by encouraging them to participate in the curricular sports, cultural and social activities.
- To provide facilities and coaching for career development.
- To put special efforts to accommodate girl students in the process of higher education.

1. The Context:

The institute provides quality education to all especially to the students from remote, rural, downtrodden and underdeveloped and socio-economically deprived classes. The institute adheres with

parent institute's vision to provide education for socioeconomically backwards class. Through this practice institute supports the students financially and provides free accommodation. Besides this, most of students comes from rural area and belongs to poor family. So they need more attention and financial assistance to matchup with the students living and pursuing education in cities. So, the college has started the PG course in Commerce and provides them facility in the partial waiving in admission fees. Purpose behind this practice is to achieve the goals mentioned above and provide education to all.

The Practice:

After the declaration of result of HSC exam, all faculties goes to respective junior colleges in Rajapur and nearest Tehsil and counsel and communicate to the students and explain the importance of higher education. If the students are not financially competent to take admission, college gives them concession in form of installments in admission fee and also provides free hostel facilities. Beside this, our faculty goes to survey of economically backward students and brings them in flow of main stream of higher education.

Evidence of Success:

The practice has been so effective which carried out following positive changes:

- The college gave a total fees concession of Rs. 3, 35,652.00 to 57total students of M.Com. part I and part II.

•

No. of students

Actual fees in Rs. per student

Fees taken in Rs. per student

Fees concession (Rs.) per student

Total fees concession (Rs.)

M.Com. I

1.

1.

1.

1.

1.

M.Com. II

1.

1.

1.

1.

1.

•

1.

•

•

•

1.

- Students from economically backward categories are entered into main stream of higher education.
- 09 Girls are staying in the girl's hostel.

No. of students

Actual fees in Rs. per student

Fees taken in Rs. per student

Fees concession (Rs.) per student

Total fees concession (Rs.)

1.

1.

1.

1.

1.

•

1.

- Social awareness of students gets increased.
- Mindset of parents of surrounding area has changed.

Problems Encountered and Resources Required

- Most of the parents are not ready to send the girl child for the education in outstation.
- Mostly students are not interested to take higher education in outstation.
- Most of the students quit their villages for part time jobs towards Mumbai.

Notes (Optional)

Contact Details:

Name of the Principal: Dr. Pralhad G. Pawar

Name of the Institution: Rayat Shikshan Sanstha's

Abasaheb Marathe Arts & New Commerce, Science College, Rajapur (V. G.). Dist.-Ratnagiri.

Pin Code: 416702

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Best Practice-II

Title of the practice: Biodiversity and its conservation

Objectives of the Practice:

- To promote plantation of native, ecologically significant plant species.
- To create awareness among the stakeholders to understand biodiversity and its conservation
- To develop skill among the students to prepare seedling, green manure and to identify the plant species.

The Context:

The purpose of this practice is the protection and sustainable use of biodiversity of local significance in ecosystems in developing nations. The activity focuses on lessons for science, for public policy and management, for increasing the participation of local students in conservation, decision-making, and for increasing partnerships and capacity building.

The college has conserved an endangered tree species *Syzygium stocksii* (Duthie) Gamble of Konkan. *Syzygium stocksii* (Duthie) Gamble is a species belongs to the family Myrtaceae and it is rare and endemic species to India. This species was described by Duthie in 1879 as a *Eugenia stocksii* from evergreen forest of Konkan region based on plant collection of Stocks (Hooker, 1880). After that no one has collected this plant species from Konkan region (Cooke, 1905); therefore it is placed in endangered category of IUCN red data list (IUCN, 2020). Recently we have collected this species from Konkan region and attempts were made to conservation of this species by using conventional methods.

The Practice:

Realistic, careful planning in determining the level of effort is absolutely key to biodiversity and conservation. The scope of work and requisite level of effort are determined by the availability of information, nature and extent of ecosystems and threats, and complexity of the Mission's strategic plan.

Prepared about 500 seedlings of this a rare and endemic tree species i.e. *Syzygium stocksii* in the Polyhouse. Field surveys were conducted for study of habitat, threats to the species and

collection of fruits in the months of April and May. We have collected fruits of *Syzygium stocksii* from Rajapur area of Ratnagiri District. Collected fruit are washed and seeds are kept in water for 24 hours. By using conventional methods of seed germination protocol standardized and seedlings are prepared in cocopits medium. Plants are multiplied through standardized protocol in the nursery and seedlings were transferred in Polyhouse of college campus. Some seedlings were planted in similar habitats in the Konkan region through reintroduction and college campus area. Seedlings also distributed free of charge to students other colleges and forest departments. This is a first step towards ex situ conservation of *Syzygium stocksii*.

Cost Benefit Analysis: A tree is worth more to us. According to MoEFCC concluded that a 50-year-old tree is worth about 50,000 rupees if cut for its timber. But if left standing, it provides ecological services worth 23 lakh rupees. Here is a break up of these services: Oxygen provided over 50 years (Rs. 3,50,000); Water recycling "services" (Rs. 4,50,000); Soil conserved (Rs. 3,75,000); Pollution-control services rendered (Rs.7,50,000); Shelter provided to birds and animals (Rs. 3,75,000). Therefore the value of mature individual of *Syzygium stocksii* is invaluable.

Benefits to the Society: The IUCN category of *Syzygium stocksii* will be better from endangered to vulnerable. This work will be helpful to save this endangered tree species of our country.

1. Prepared about 2100 seedling of different plant species in the Polyhouse.
2. Prepared the plates of botanical names for plants in Botanical Garden, Polyhouse and college campus areas.
3. Prepared the green manure of *Crotalaria juncea* (sunhemp /tag) in Polyhouse.

Evidence of Success:

1. Tree plantation programmes were done in the month of August 2020.
2. *Tectona grandis* and medicinal plant species were planted with the help of college N.S.S. students.
3. Saplings were distributed to college students in the month of August and September.
4. Seedlings of different plant species and *Syzygium stocksii* were distributed free of charge to students, other colleges and forest departments.
5. Some sapling of *Syzygium cummini* (Jamun), *Syzygium stocksii*

and Moringa oleracea (Drumstick) were planted in college campus.

6. Free of charge seedling distribution to society from college.
7. Awareness programme was conducted about rare and endemic plants to students.

Problems Encountered and Resources Required:

Recent, current, and potential primary threats to biodiversity conservation whether they are ecological (i.e., fire, pests especially termites), related to human use (i.e., agriculture, contamination), or institutional (i.e., failed policy, economic) or transboundary issues as appropriate. These should emerge from a general assessment of conservation policies and strategies and their effectiveness, and issues related to institutional capacity, trade, resources available, and the role of students.

Notes (Optional):

Contact Details:

Name of the Principal: Dr. Pralhad G. Pawar

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File Description	Documents
Best practices in the Institutional website	http://marathecollegerajapur.com/aqar/OtherLinks/Best%20Practises.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Short-term Courses

1. Objectives of the Practice:

- To adopt students under the scheme for the provision of mentorship required by the students.
- The importance is to ability the youths in such a way so that they get employment and also improve entrepreneurship.
- Provides guidance, support and direction for all occupations like soil and water analysis, human rights, spoken English, GST, internal banking, biodiversity, Arts of translate and Insurance etc. were provided to students to develop their career.
- Short term courses provide students skill regarding that particular field.
- Students get experience to handle the work situation in the particular field
- Students get practical knowledge in that field.
- Students get opportunity of good job offer completion of short term course

1. The Context:

Institute runs 11 short-term courses in different subject areas. Short term courses is beneficial to students for their overall development as well as to get good opportunity in that field.

List of the short term courses run by the institution:

- Basic uses in English language
- Short term course in Human Rights
- Certificate Course in Insurance
- Certificate Course in Archaeology
- News Writing
- Certificate Course in Travels and Tourism
- Media Writing and Art of Translation
- Biodiversity Conservation
- Internet Banking
- GST
- Soil and Water analysis

Each short term course offered to students consists of BOS committee. That committee plans syllabus and examination time table. Regular lecture and practicals were conducted by assign teachers. Regular meeting were taken by coordinator of shorter committee chairman.

1. The Practice:

The coordinator of short term course committee declared the dates of short term course to each and every department through notice. Examination dates also announced by the coordinator of that course. The meetings of the each short term course is arranged to increase communication within the committee members and chairman of short term course. A report of each meeting is submitted to the Chairman of short term course. These meeting prove beneficial to staff to run that short term course smoothly.

1. Evidence of Success:

The practice has been so effective which carried out following positive changes:

- Students get extra knowledge regarding subject.
- Personality development of students take place
- Improvement in students communication skill
- Improved academic results at college and University level.
- Increased classroom attendance of the students.
- Increase in active participation in classroom activities.
- Student get opportunity of better job
- Student's involvement in academic and administrative bodies.
- Signed MoUs for the benefit of students.
- Inculcation of career and job related skills through Skill Based Short-Term Courses.
- Promotion of entrepreneurship development and self-employability.
- Inculcation of environmental consciousness among the students.

1. Problems Encountered and Resources Required

- Time constrains to spare maximum time for the activity is the only problem encountered during the implementation of the practice.
- Most of students have economic problems.

- Due to hilly region, there is lack of services and other facilities so need for the improvement in employment sector.

1. Notes (Optional):
2. Contact Details:

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Name of the Institution: Rayat Shikshan Sanstha's

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Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In order to ensure effective curriculum delivery through a well planned and documented process, college has an Academic Calendar Committee. It organizes meetings regarding a month-wise plan of action right at the beginning of each academic year. IQAC of the Institute ensures effective curriculum delivery by informing departmental heads to hold the meeting on the curricular planning and its implementation. Accordingly, all departmental heads prepare departmental academic calendar in departmental staff meeting. As the college is affiliated to Mumbai University, Mumbai (Maharashtra), syllabus prepared by the university is followed. Faculty of the departments prepares a teaching plan according to the prescribed syllabus. In order to implement the syllabus, the departmental heads call their meetings and faculty members of the respective departments are allotted a portion of the syllabus. Based on faculty-wise time table of the college, departments also prepare departmental time-tables for smooth functioning of departmental activities. Academic diaries are maintained and Annual Teaching Plan of all papers is prepared by faculties. While maintaining the diary, synoptically notes of daily Class and Subject-wise Teaching/Practical Programmes are recorded. Academic diary is duly checked and signed by the head of the department and the faculty in-charge of the college. Faculty members attend workshops on revised syllabus and implement newly introduced syllabus accordingly. Besides lecture and jerk technique methods, faculty of the college also use experiential, participative, problem-solving and ICT enabled teaching-learning methodologies. Students are benefitted by teaching through PPTs, online lectures and videos. Students also participate in group discussion, seminars, home assignments, orals and projects which are a part of curriculum. Also they are encouraged to use departmental library. The department of Chemistry, Zoology, Botany, History and Geography organize field visits in order to gain learning experience. HoDs of concerned departments supervise and make sure that the syllabus is completed within stipulated time. They instruct faculty to conduct extra lectures if required. At the end of semester, faculty members submit their Syllabus Completion Reports to the

HoDs. Students are provided question banks so that students may understand nature of questions in their examination. Year-wise structured feedback regarding design and review of syllabus is received by students, teachers, employers, alumni and parents. It is analysed and action taken reports are uploaded on college website.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://marathecollegerajapur.com/igac/Academic%20Calender%202020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution always believes in effective time management and timeliness. The IQAC prepares the final academic calendar in line with the academic calendar published by the affiliating university prior to the commencement of the forthcoming semester. The academic calendar of the institute is planned well in advance based on the calendar provided by the university and the same is displayed on the notice boards for the benefit of the students. Lesson plans and Class time table are then prepared based on the academic calendar and distributed to the students through e - mail / Whatsapp group. CIE includes Tests, homework, problem solving, Group discussion, quiz and seminars throughout the semester. The first internal assessment test of semester is generally scheduled in fifth week after the commencement of semester. Three internal test each consisting of three days, and students will have to take two tests per day. Before starting of each internal assessment test, assignments are given to the students for each subject which includes homework, problem solving, Group discussion and quiz. Seminars are carried out by the students on particular topic in a subject during the respective subject hour. Internals are conducted, evaluated and also the display of marks and attendance is done as per the calendar of events.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://marathecollegeerajapur.com/igac/Academic%20Calender%202020-21.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

190

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: The college recruits both male/female staff; provides admission to both male/female students. Our curricula emphasize on Political, Social, Economical, Historical and Geographical issues wherein women’s movement and gender equity etc. are highlighted. The committees like Ladies Welfare, Prevention of Sexual harassment and Anti-ragging are functional. Environment and Sustainability The foundation courses is implemented by University emphasizing Ecology and Environmental Education is made mandatory for B. A., B.Com., B.Sc. students. The curriculum of Chemistry includes Green Chemistry, Environmental Chemistry; Botany conducts a certificate course in Bio-diversity Conservation to generate awareness among students about environment and sustainability. The institute has Botanical garden protecting rare and herbal plants. Through

these efforts, the collection of rare and endangered plants, their re-plantation, medicinal uses of various plants and many other important issues related to environment are discussed and practiced during this course. Also, the institution has a 'Mango Garden' consisting 430 mango trees, covering 25 acres area. Human Values The University has introduced subject of foundation course emphasizing "Concept of Disparity" & "Human Rights" in the curriculum to imbibe human values and make students better citizens. Human values are addressed in UG courses especially in Geography and Languages.

Professional Ethics Professional ethics which prepare the students to practice proper ethical, moral and professional standards is a part of curriculum of foundation courses. Professional ethics are inculcated among the students, through the certificate courses like News Writing, Art of translation, etc. College has its own policy to avoid plagiarism in research. Other Cross Cutting Issues in the Curriculum: 1. The institute has active National Service Scheme (NSS), boys and girls co-units, which organizes environment awareness through the Special one week Campaign Programme. The unit organizes campaign frequently to generate awareness about the general hygiene and to keep the villages, streets in townships, college premises and its surroundings clean. The NSS unit organizes 'Tree Plantation', 'Blood group testing', 'health check-up camp', 'AIDS awareness', 'disaster management', 'anti-superstition', 'Ganesh festival bandobast (Police Mitra)', 'Road Safety Awareness Programme', 'Communal Harmony Programmes', 'Jaljagruti Saptah', etc. 2. English Department runs 'Spoken English' course, which enhances student's personality and make them capable to face today's world environment. 3. Rain Water Harvesting: Rainwater harvesting provides an independent water supply during regional water restrictions, and is often used to supplement the main supply. College constructed rain water harvesting plant. The rain water from the roofs is harvested and collected in a tank. The water is utilized in the washrooms and for watering the plants in the campus and garden. The college has implemented the project of rain water harvesting through NSS camps in society and has successfully built check dams in Hardi and Juvathi village to collect and store rain water.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

81

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

B. Any 3 of the above

institution from the following stakeholders
Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://marathecollegerajapur.com/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://marathecollegerajapur.com/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

559

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

420

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution recognised learning levels of admitted students with the help of marks in the qualifying examination. The students are given an opportunity to choose the course of program on their marks in the qualifying examinations and also on their interest. Also per subject attendance record of students is maintained by the faculty. In the classroom teaching and laboratories, questions are raised by the students. They are also motivated for the involvement in the co-curricular activities with reference to marks obtained in the examination. From formative and summative evaluation, advanced and slow learners are determined. Faculty have adopted ICT based teaching learning to enhance students learning experience with the help of audio visual aids such as power point presentations, audios, videos, online lectures etc.

It helps them to strengthen their ideas and concepts while learning. Extra lectures are engaged by the faculty to make slow learners comprehension level better. The institution invites guest lecturers to boost the overall interest of students in respective subject as remedy to boost their learning ability.

Faculty frequently engage personal counselling in order to help students to overcome their stress while facing learning difficulties. Queries are generally recognised and solved by the faculty during interaction sessions with students.

Mentor Mentee program is adopted by the institution. It helps students as well as faculty to recognise problems of slow learners. For advanced learners from each class, set of reference and text books is provided by central library as well as departmental library.

Final year commerce students are motivated by faculty to seek admission in M.Com, C.A. and banking exams. Top ranker students

are also encouraged to seek admission in renowned universities and they are also encouraged to participate in Rayat Shikshan Sanstha level Avishkar Research Competition as well as University Level Avishkar Research Convention.

Faculty also guides students for competitive exams through competitive exam committee. Students are encouraged for writing research articles at the state and national level seminars. Guidance is provided for preparation for competitive examination. Institute encourages meritorious students by giving cash prizes from the amount deposited by various donors from society. Students are encouraged to participate in cultural activities, elocution and debate competition and short term courses.

For assessing the students knowledge and skill before the commencement of programme, we analyze their ability to learn and cope up with it, on the basis of marks scored by them in the previous examinations. The newly admitted students are made aware regarding curriculum and examination pattern of University and they are mentally prepared for it. Individually these students are given counselling and guidance by the subject teachers in order to help them to cope up with academic progress. This serves to bridge the knowledge gap of the incoming student.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/2.2.1%20Special%20Programs%20for%20advanced%20and%20slow%20learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
559	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Basically, the members of the faculty take efforts in order to make the subject interesting and simple as well as to make the learning process student-centric. The faculty employs theoretical lecture method, practicals, field work, project work, class-room seminars, computer-assisted learning (CAL) and other ways wherever and whenever necessary for teaching-learning and evaluation of the students. Generally, theoretical lecture method is most commonly practiced method useful for large groups. The faculties explain points by giving introduction and salient features of the topic. This method is predominantly practiced for B. A. and B. Com. courses.

Experiential learning

Experiential learning skills include field trips, field research and projects. The entire practical's that the science and some social science departments' conduct have a bearing on experiential learning. Field trips are organised by science departments like Botany and Zoology to study natural science phenomena and they learn from observation. Informal ways of experiential teaching includes the use of plants found on the campus. The Arts departments like Geography also organise study tours and field visits. ICT enabled teaching is practiced by most of the teachers. The language departments have adopted role play in situational teaching of speaking. The College, to ensure a good experimental learning for its students, has taken efforts to establish and upgrade its laboratories with advanced equipments.

Participatory Learning

The various participatory activities that the college has introduced over the years include group discussions, debates, quiz, writing assignments, seminars, project writing, demonstrations, exhibitions, writing articles, students' seminars, surveys, etc. Project writing and keeping journals are activities that various departments have practiced over the years. The many seminars and workshops conducted by departments provide opportunities for the students to participate in the organisation of the sessions of such academic gatherings. For participative learning, the interactive method i.e. questions-

answers between the teachers and the students are used to clear their doubts.

Problem Solving

College students participate in Rayat Shikshan Sanstha level Avishkar Research Competition as well as University Level Avishkar Research Convention. Their presentations have all the necessary elements of the problem solving method. The students identify a problem (which may be scientific, social, environmental or literary), state a hypothesis, explain procedures and arrive at their own conclusions. The projects that the students of Science, Commerce, Literature and Social Sciences do as part of curricular work are also indicative of the importance that the college gives to solve the problems. Students are allowed to give seminars based on numerical as well as theoretical problems. At undergraduate classes, the textbooks contain tasks which the students have to solve. They also contain questions for critical thinking which the students try to answer with the teacher's assistance.

The different teaching-learning methodologies help the faculty to generate students' interest and understanding. The aim of imparting education is to help students to gain a good percentage, proper employment, to make them better human beings and good responsible citizens of tomorrow. To ensure all these, the possible student centric methods of teaching are used in the classroom in the teaching learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/2.3.1%20Student%20centric%20methods%20used%20for%20enhancing%20learning%20experience.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is crucial for the students and faculty to learn and master the modern technologies in order to enter corporate world. As a consequence, teachers are linking technology with traditional mode. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize education.

The following tools are used by the Institute ICT Tools:

1. Projectors
2. Desktop and Laptops
3. Printers
4. Photocopier machines
5. Scanners
6. Seminar Rooms
7. Auditorium
8. Online Classes through Zoom, Google Meet, Google Classroom
9. MOOC Platform (NPTEL)
10. Digital Library resources (Inflibnet and Libraria)

Use of ICT by Faculty

1. PowerPoint presentations- Faculties are using power-point presentations in their teaching by using LCD's and projectors.
2. Online quiz- Using GOOGLE FORMS.
3. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications.
4. Video lecture- Uploaded to YouTube
5. Online competitions- Events such as Postermaking, Project presentations, paper presentation etc.
6. WhatsApp Groups: For Daily Communication with students.
7. Workshops and conferences

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution
(Data for the latest completed academic year)**

2.4.3.1 - Total experience of full-time teachers

272

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation is important to trace the overall development of the students. UGC initiated several measures to bring equity, efficiency and excellence in the Higher Education system throughout the nation. The important measures taken to enhance academic standards and equity in higher education include innovation and improvements in curriculum, teaching-learning process, examination and evaluation system.

According to the policy of Higher Education and as per the guidelines provided by the UGC and University of Mumbai, Institute tries hard in order to make reforms in continuous internal evaluation system. As a part of this process, faculty evaluate students during the teaching and learning process. Students are evaluated through oral tests, quiz competitions, departmental seminars, unit tests, home assignments. Different departments conduct surprise test in order to test the learning level of students. Projects are also assigned to students. Institution conducts examinations according to the schedule prepared at the commencement of the academic year by the University of Mumbai. At the commencement of each academic year, unfair means committee works regularly for the attainment of transparent and robust internal evaluation system. Malpractices are identified during examinations and examination committee give written warning to the students for avoiding their malpractices in examination. As a part of internal evaluation, rules and regulations of Mumbai University are informed to senior supervisors and junior supervisors.

Departments conduct presentations for projects. In the process of continuous internal evaluation system, especially for foundation course, viva -voice is taken by the experts of the concerned subject. Practice tests, unit tests and preliminary examinations are also conducted before the final examination of the last year students. Preliminary examinations are conducted in strict manner. After assessment of the answer books, faculty give guidelines to the students for the skills of writing and results are communicated to students. Question banks are prepared by concerned faculty and are provided to the students. It helps students for the preparation of the examination.

Students are also involved in classroom seminars and group discussion, Open book examinations are conducted by the departments. The students prepare CDs for foundation course. These CDs are prepared by the students by working in groups. Practical examinations are held in all Science department and Geography Departments. Students apply their practical knowledge.

The College has started to organize the Graduation Ceremony on the campus to distribute the certificates to students who have graduated from the College. Other reforms include Internal Squad, surprise tests, open book tests, reports on study tours, field visits, excursions, quiz, poster competitions, etc.

File Description	Documents
Any additional information	View File
Link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/2.5.1Internal%20Examination.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The examination committee of the college strictly pays attention to the examination related grievances. There is a mechanism for redressal of grievances concerning evaluation both at the college and university levels. The grievances are solved within stipulated time as a part of this mechanism. Examination committee conducts moderation of answer papers at the college level. Revaluation and rechecking of answer books are completed as per the demand of students. Written complaints of the students regarding examinations are solved with the guidance of Principal and chairman of the Examination

Committee. Schedule of examinations is frequently displayed on the notice board before the commencement of examination. Rules and regulations related with examinations are always notified to the students within time as per requirement on the major and minor grievances of students. Examination department communicates with concerned authorities of University of Mumbai examination section in order to solve the same. Meetings of examination committee with teaching and non-teaching staff in presence of the Principal are held before the commencement of the examination. Examination committee guides junior supervisor to prevent malpractices during the examination. Hall ticket generated by the examination committee with minor spelling mistakes and subject paper codes are rectified in consultation with examination section of the University of Mumbai. Question papers are set and sent online through Digital Exam Paper Delivery System (DEPDS) by the University of Mumbai one hour before the commencement of the respective paper. Sometimes due to some technical circumstances, there is slight delay in the downloading of question paper. Institution tries to solve such problem whenever it arises. Sometimes there are printing mistakes in question papers. The examination authority communicates with higher authority of University of Mumbai examination section for correction of these minor mistakes. Unfair means committee has formed by the Institution. It inspects exam hall regularly. University squad also visits during the examination. Students can apply for photocopy of answer book to examination section. The college examination committee and the Principal pays attention towards the grievances related to marksheets of students at university level.

The students and parents having grievances can communicate to the Chairman of the Examination Committee and Principal. The grievances regarding evaluation work are redressed according to the rules and regulations of the University of Mumbai. Examination complaints are sorted out by the examination committee. The complaints regarding University of Mumbai examinations are communicated to the University of Mumbai and sorted out.

University internal examination marks are communicated to the students. If there is any grievance, the students communicate to examination committee and finally to the head of the institution. The students are advised to apply for verification and revaluation, if necessary. They can also apply for a photocopy of their assessed answer books. College home

assignments and class test results are shown to the students. If there is any grievance, the students can communicate to Head of the department and examination committee also.

File Description	Documents
Any additional information	View File
Link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/2.5.2%20Mechanism%20to%20deal%20with%20examination%20related%20grievances%20which%20transparent,%20efficient,time%20bound.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes describe what students are expected to know, be able to do at the end of each programme/course. They are mainly related with skills, knowledge and behaviour that students acquire through course/programme.

Though the curriculum of the programs is designed by the University of Mumbai, the concerned department has defined the programme outcomes, programme specific outcomes and course outcomes for all programmes and for short term courses also. All POs, PSOs and COs designed assure that value, skill, knowledge and need based education is provided to the students. It moulds the minds of the students for their continuous personal and professional growth. They fulfil the objective of producing graduates capable of independent lifelong learning. All these learning outcomes provide an environment in which staff and students can achieve their full potential and foster a strong sense of belonging to the institution.

Explaining the basic scientific principles and methods, intellectual skills, practical skills, transferable skills, scientific knowledge, problem analysis, design/development of solutions, modern tool usage, the botanist and society, environment and sustainability, ethics, individual and team work, communication, project management and finance and life-

long learning are the program outcomes of B.Sc.

Students who have taken admission to the program of B.Com are expected to concentrate upon commercial sense, budgeting policy, entrepreneurial skill, develop managerial skills, human resources management, develop numerical ability, to inculcate knowledge of accountancy and well versed with business regulatory framework.

The students acquire knowledge in the field of social sciences, literature and humanities which make them sensitive and sensible enough. The B.A. graduates will be acquainted with the social, economic, historical, geographical, political, ideological and philosophical tradition and thinking. The program also empowers the graduates to appear for various competitive examinations or choose the post graduate program of their choice. The B. A. program enables the students to acquire the knowledge with human values framing the base to deal with various problems in life with courage and humanity. The students will be ignited enough to think and act over for the solution of various issues prevailed in the human life to make this world better than ever. Program provides the base to be the responsible citizen. A graduate student in arts/social sciences/humanities shall be confident to speak, write, read, listen and understand the English language and one or more Indian languages. Program Develops clear, rational and progressive thinking. Participating in decision-making concerning the society and upholding national development, integrity, unity and fraternity.

The college teachers communicate the POs, PSOs and COs to the students in the classroom. In the beginning of the academic year itself, the nature of the syllabus, contents including these outcomes are mentioned and the students and parents are made aware of these learning outcomes. The POs, PSOs and COs are displayed on the website of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://marathecollegerajapur.com/aqar/OtherLinks/2.6.1%20POs%20and%20COs.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of the attainment of program and course outcomes by the students is analysed by the Internal Examination Committee and IQAC. College actively conduct various internal Exams for the continuous evaluation of the students, based on which College has proper method for the revision of attainment of POs, PSOs and COs. Depending on University and Internal Exam Result attainment is evaluated at the end of the academic year by the Internal Examination Committee and IQAC. Besides, the respective mentors evaluate the behavioural changes of their mentees. The remarks and observations of the mentor help to evaluate the attainment of the outcomes by the students. The academic achievement of the student is discussed in teachers meet as well as parents meet. The participation of students in various co-curricular and extra-curricular activities (sports, NSS, NCC, research projects, competitions) is also taken into account for reviewing the attainment of the outcomes. This practice is immensely helpful for it enables the teacher to identify the slow learners.

The result analysis committee calculated the POs, PSOs and COs attainment by setting the target level. In the departmental meeting, Head of department determine the target level based on the results of the previous year's examination. If more than 50% of the students in a course get class average marks, means all the PO, PSO and CO of that course are fully obtained. In the Academic year 2020-21 all the courses have reached the target level so the attainment of PO, PSO and CO of the all courses has been fully achieved.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://marathecollegerajapur.com/aqar/OtherLinks/Attainment%20of%20POs.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

171

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://marathecollegerajapur.com/aqar/OtherLinks/Attainment%20of%20POs.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://marathecollegerajapur.com/aqar/OtherLinks/2.7.1%20Analysis-of-student-satisfaction-survey-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	http://marathecollegerajapur.com/links/Information%20of%20number%20of%20teachers%20recognized%20as%20research%20guides%20and%20their%20research%20scholars.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute organizes various extension activities in the neighbourhood community that sensitizing students to social issues and for their holistic development. Some of the activities are summarized here:

Yoga camp: Institute have organized Yoga camp during 1st January to 7th January 2021 in the college campus for the students and the faculties.

NSS of the Institute have also organized an orientation programme for the students to create awareness regarding Human rights and their responsibilities and also to develop their soft skill and personality development.

Mask and Sanitizer Distribution: In order to make awareness among the people about COVID-19 pandemic, teacher and students of the NSS department have distributed mask and sanitizer in the Hativale village.

Street Plays: 35 NSS volunteer have done the street plays in order to create awareness among the people about COVID-19 pandemic, importance of social distancing in various part of Rajapur Taluka.

National Voters Day: On the occasion of National voter day, Department of Political science, Department of Psychology and NSS have created awareness among the people of HativaleGrampanchayat.

Cleanliness Drive: NSS have organized cleanliness drive to create awareness about cleanliness and their benefits among the students. Students and staff of the Institute have cleaned the college campus.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/igac/3.4.3%20and%203.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

646

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Rayat Shikshan Sanstha's Abasaheb Marathe Arts and New Commerce, Science College, Rajapur has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments etc. Each study departments is having adequate number of classrooms, well equipped laboratories and computer equipments like desktop, laptops, printer and internet connection. Moreover the college library is automated using MKCL's Libreria Library Software. Library e-services to the patrons are provided through Inflibnet's NLIST e-resource facility and through its webpage links of reference sources and knowledge bank of the faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegerajapur.com/pdf/infrastucture/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college plays a proactive role and supportive role in grooming students. Specific spaces have been earmarked for extracurricular activities and made available to students. The College is situated on a sprawling area of 35 acres. The campus and infrastructure of the college creates a positive influence among the students. It also enhances teaching learning and

enriches the knowledge of the students thoroughly. The college campus provides a satisfactorily stadium for indoor as well as outdoor games. It gives platform to all those students who keep sparks of sports. Outdoor Sports Facilities: In order to promote outdoor games, a part of the playground is developed as 400 meters tracks. The playground is used for playing and practicing various games such as, Cricket, Kho-kho, Kabaddi, long jump and high jump, throwing disc, shot-put, and javelin and throwing hammer etc. In order to inculcate the sport abilities of the students, the college organizes different sports competitions. Swimming Pool and Indoor Game Facilities: The college has recently built a swimming pool in the year 2014-15, admeasuring 1742.57 sq. m. and diving swimming pool in 150 sq.m. Statistically division of the campus occupied with stadium is likely 930.21 sq.m. area is for indoor sports stadium. Indoor facilities include Table Tennis Court, Chess Room, and Carom Room. Cultural Unit: There is an auditorium with having approximate area is about 139.354 sq. m. Auditorium built in the year 2005. Its seating capacity of nearly 300 which is used to conduct various cultural programmes such as, drama, dance, music, singing, one-act play, skit, elocution, folk arts, plays, mimes, skits etc. The facilities like sound system, lighting equipment are available for students. The college looks after extra-curricular activities. The cultural committee in the college pays special attention to the students having cultural qualities. An annual cultural event organized in the last week of January, especially a cultural function is organized on the occasion of Republic Day. Numbers of students achieve notable awards from various competitions. The College looks for the students having facets of cultural and sports skills. The efforts are also taken to mold their personalities in interested area. The committees related to all this, provide proper guidance and support to the students. It promotes students to participate in various cultural competitions, events and University Youth Festival. Yoga Centre: There is separate yoga center active in the college. Area of Yoga center 83.612 sq. m. which is established in 2014 The students are acquainted with daily yoga practices. Yoga day is celebrated every year in which faculty members along with the students participate. Every year yoga training is given to student. The center is open for students and faculty members from 6.00 a.m. to 8.00 a.m. in the morning and 5.00 p.m. to 7.00 p.m. in the evening for all days except Sundays and holidays.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegerajapur.com/pdf/infrastucture/4.1.3.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegerajapur.com/pdf/infrastucture/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using MKCL Libreria Library Software. It is cloud based version and has several modules of Library Software for its user friendly applications. Library has an OPAC for user search of library resources through title search, author search, subject search etc. Library also subscribes Inflibnet N-List facility for its faculty and students. Library provides e-services through its webpage. Library holds stocks of more than 14,099 books and subscribes various journals, magazines and newspapers

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://libreria.org.in/AMANCSLibrajapur/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
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File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

47725

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File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college avails modern computing facilities to the students and faculty. As and when necessary power point lectures are prepared with the help of this. It helps the teachers to be updated regarding subject. Departments have been provided computers/laptops. The students and the faculties are benefited with these facilities. Most of the teaching and non-teaching staff make use of computer facility. There is INFLIBNET facility available in the library for students and faculty. The inverters with battery back-up are available in case of power failure. During the last five years, the college has expanded and upgraded its IT facilities which include 1.Converted 15 classrooms into ICT enabled classrooms. 2.Old computer systems are upgraded to new versions. 3.Purchased 03 New computers. 4.All the departments are provided with desktop computers / laptop with internet connectivity. 5.Library is partially automated with ILMs and upgraded to the latest version. 6. Enhanced the e-learning facilities through e-learning resources i.e. N-LIST. 7.The entire examination system is administrated through MKCL and Mycrosys online software, which is recently upgraded to meet the requirements of CBCS pattern of examinations through e-governance. 8.Biometric system is

introduced for recording the attendance of teaching and non-teaching staff. 9.Website of the college is administered and updated regularly by the college. 10.The entire campus is now monitored through CCTV cameras. 11.The internet bandwidth connectivity is upgraded up to 50 mbps. The entire campus is connected with Wi-Fi. 12.Added one scanner cum printers for the exclusive use of Administrative Office. 13. Antivirus software installed and upgraded. 14.Dot matrix printers are upgraded with laser jet printers. 15.Routers are upgraded to meet to the requirements of 50 mbps lease line. 16.Connected new internet line of Jio for high speed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegerajapur.com/pdf/infrastucture/4.3.1.pdf

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

65498	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The need of policymaking arises from constant, uninterrupted and smooth functioning of these services and facilities. So a policy document is prepared. The policy document assures the optimum utilization and proper maintenance with a standard required specification of physical, academic and support service facilities of the college. Following aims are achieved through the policy document.

1. To achieve optimum utilization of facilities and services for the benefit of stakeholders.
2. To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
3. To prevent misuse and misconduct of resources and services.
4. To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services.
5. To set standardized maintenance and utilization procedures for resources.
6. To reduce probabilities of accidents at workplace for ensuring safety.

Day to day maintenance and care is taken by the administrative office, in consultation with the principal. Purchase committee along with College Development Committee monitors overall functioning of facilities and services. The reports and reviews received from the purchase committee are considered during

these meetings. The requirements of large expenses are sent to the parent institute for approval and funding.

General measures for optimum utilization

1. Departments and office staff take care of facilities provided to them.
2. Instructions are displayed for the proper use infrastructure facilities.
3. The technical staff looks after ICT facilities.
4. The support staff having technical and mechanical skills looks after the day to day maintenance of infrastructure.
5. Students carefully use main instruments and hazardous chemicals under the supervision of the teaching or non-teaching faculty.
6. Fire extinguishers are placed in appropriate places, and they are refilled periodically. For library books and office, document preservation periodic pest control is carried out.
7. An external electrician takes care of electric fittings and wiring periodically.
8. For drinking water supply the college has installed water purifiers cum coolers which are maintained by the support staff.

The departments of Chemistry, Botany, Zoology, and Physics have a separate practical laboratory. These laboratories are provided efficient infrastructure, required equipment's and trained staff. The College provides separate section for library in the college building. It is with nearly 12,000+ books collection, 38 national and regional journals and magazine. The library subscribes INFLIBNETs N.LIST program. A separate Indoor stadium exists in the college campus with 1000 sq. m. area. College has a separate computer lab with internet facility for students and teachers. The departments in the college have been provided computer facilities for student and staff. The college building consists of 15 class rooms, 06 laboratories, 01 Research Laboratory, 01 dark room, 01 computer lab and 01 Auditorium hall. All classrooms have Wi-Fi facility. Infrastructure augmentation is carried out through financial

assistance from UGC and the parent institute. Principal along with C.D.C. members prepare the budget every year & get it sanctioned by the parent institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marathecollegerajapur.com/pdf/infrastucture/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

75

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
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File Description	Documents
Link to Institutional website	http://marathecollegerajapur.com/agar/OtherLinks/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

38

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

38

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	A. All of the above
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mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college is proud of its workaholic culture of student committees. The students are part of planning and execution of all academic and cultural activities. The college has students' participation in IQAC, Placement Activities; Subject based Programmes, Cultural Activities, and special cell like NSS Nature Club. After beginning of every academic year, new committees are formed on voluntary basis. Each committee has to decide their activities, calendar, resources required and execute. Every academic event like Seminar, Conference, Symposium, Guest Lectures, Workshops and Alumni Meet has a systematic manner of involving students at various stages of event. The students are selected by their interest and work under the supervision of faculty. In Sports and Cultural Committees, students from all the faculties are selected on their Entrepreneurship and the faculty of the college nurture the entrepreneurial mindset of students through exposure to various skills based training activities. The students participate in the IQAC by giving their valuable suggestions for student support and progression and these are considered in the IQAC meeting as well as in the planning of academic and administrative sections. The students contribute to maintain overall discipline in the college campus. It helps to work as a facilitator between the students and the college administration. It inculcate the human values such as equality harmony, integrity, friendship, love and respect, social and gender justice, patriotism and so on. the students participate in all extracurricular activities like annual cultural and sport competition, traditional day, special days celebration like anniversaries of National Leaders Social Reformers freedom fighters, they actively take part in NSS special Camp, Hindi

Divas, Marathi Divas, Sari Day, Students of the college are inevitable part of entire gamut of its activities the students representatives are appointed on various bodies such as CDC IQAC and other college committees. Students meeting are held time to time and they engaged in discussion on various issues and suggest the activities to be organized facilities to be provided as well as updating the available facilities as per their requirement.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/5.3.2%20Student%20Representative.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

AMACS College has over 5000 alumni spread across the country and the division of alumni association engaged in developing a strong and active network of these cherished former students. The college graduates have achieved success in divers fields and held positions of responsibilities and influence as distinguished corporate leaders, pioneering entrepreneurs, eminent academicians, and inspirational leaders. The division seeks to foster life-long intellectual and emotional bonding between the institute and its alumni and to provide the current students at the institute an opportunity to connect with the alumni across the globe. This division also facilities a common platform for professional networking and business career development, and sustained learning opportunities. The focus of the division is to offer a platform for the alumni to connect with their alma mater and contribute to enhancing the legacy of the college. The alumni organize lecturers, assists in the career mentorship program for the college students. The alumni support other initiatives of the students such as training, orientation for placements, students 'projects and festivals. They also engage in observation of overall development of the college and provide necessary building materials , counselling for agricultural development , etc.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission

of the institution

Vision:

"To provide the quality education to all especially to the students from remote, rural and underdeveloped areas like Konkan and socioeconomically deprived classes and to make them self-reliant and responsible citizens of the nation"

Mission of the institution:

"To avail quality education in the fields of Arts, Commerce, Science to the students from remote, rural and underdeveloped areas like Konkan and socioeconomically deprived classes".

Objectives :-

To provide qualitative and valuable services in field of higher education.

To put special efforts to accommodate female students in the process of higher education.

To develop overall personality of students by encouraging them to participate in curricular, sports, cultural and social activities.

To provide facilities and coaching for competitive examination and career Development.

To inculcate the values related social justice, equality, brotherhood dignity of labour, nationality and environmental awareness.

- The college has been promoting quality education especially for the students from the rural area.
- The institute's constant support and encouragement to activities of NSS, sports and games, cultural programmes result into providing the students with the opportunity to achieve excellence in the different fields.
- The proper representation of students is given in the college governance.
- The gender equality is maintained by giving representation to the girl students and women Employees
- There are representatives of teaching faculties and non-teaching staff in College Development Committees.

- The IQAC in consultation with the college leadership and all stakeholders develops the perspective plan of the college considering vision-mission of the college and ensuring the sustainable development of college in its all endeavors.

The IQAC devised the action plan for each academic year; it is put forward in meetings with CDC. The IQAC develops agenda of the meeting considering need of the institute. As per the action plan the college governance implements different activities throughout the academic year aiming the fulfillment of vision and mission of the institute.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/6.1.1%20QM%20Vision%20and%20Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The extent of participative management practiced in the institution is highlighted by the following:

1. The Principal takes policy decisions in consultation with the Parent institute, CDC/LMC and looks after the overall administration.
2. The Vice-Principal look after the admission process, students' issues, and teaching learning process, maintenance of amenities, discipline, and campus cleanliness and assist Principal in administrative matters.
3. The Head of the Departments are entrusted with the responsibility of work load allocation, preparation of timetable, monitoring attendance of faculties and students, execution of teaching-learning, demonstration and practical work, evaluation of academic contribution of faculty and progress of students. The procurement of departmental requirements is done through the Head of the Departments as per

the norms of Purchase Committee and he/she assists the Principal in administration.

4. IQAC with other college committees get involved in the planning and execution of the co-curricular and extra-curricular activities of the institution.

5. Under the norms and guidelines framed by the University, college departments execute examination related works independently such as procuring question paper sets, preparation of schedule for Tests/Examinations, conducting of practical examinations, evaluation and declaration of results for FY and SY.

6.. IQAC also promotes quality enhancement measures in the college.

Case :

As a part of participative management, the college staff also worked hardly in the arrangement of four days indoor & outdoor Sports Competition (Period- from 31/03/2021 to 01/41/2021). It was decided in the Sports Committee meeting to organize such activity. Meeting was held under the guidance of principal and the IQAC coordinator to decide the planning and execution to organize the sports competition event among the students. It was also decided in the meeting that each faculty should work hard in the execution of sports competition. For that purpose, various committees were formed by the principal to conduct and examine team events, like, Kho-kho, Kabbadi, Chess, Carrom, Running Race, Javelin Through, Shot Put, Long Jump, etc.. For the execution of sport event works, the faculty as well as non-teaching staff were involved in the arrangement. Institution gave an opportunity to some students to work as Volunteers.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/6.1.2%20Q1M%20Leadership-%20Decentralization%20and%20Participative%20Management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Introduction: The institution has made a perspective plan for a year for the overall development of the college.

Action Plan and organization of workshops/ Seminars/ Webinars during the year-

In its perspective plan, the college has resolved to promote to organize workshops/ Seminars/ Webinars during the year.

Accordingly, the IQAC has put the emphasis on the organization of the webinars from various departments. The plan was put up at the meeting of the College Development Committee for the final approval.

Objectives of organizing the webinars-

1. Impact of COVID- 19 pandemic on Higher Education

2.Ekkisavi Shatabdi ke Hindi sahitya me Adivasi evam vridhha vimarsh

3.Enterpreneurship Development Guidance

4.IPR and Innovation in Sciences

Output: The students of our college and faculties were participated.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/6.2.1%20Q1M%20Perspective%20Plan%202019-2024.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Parent institute:

The General Body of the parent institute Rayat Shikshan Sanstha is the apex governing body.

College Development Committee:

It is constituted according to the Maharashtra University Act, 2016. It approves the budget and financial statements, recommends to the management to fulfill the teaching and other posts, discusses the academic progress of the college, and makes instructions to the institute for the improvement of teaching and learning process in the college.

Principal and College Administrative Committees:

Principal looks after smooth functioning of academic and administrative activities. Heads of

department assist him in this matter. The college administration office looks into the matters related to admissions, eligibility, and examination. The principal forms various committees to help in monitoring and facilitating several activities organized in the college through faculty in charge, IQAC, Purchase Committee, Student Council etc.

Grievance Redressal mechanism

The college has formed a Grievance Redressal Cell for faculty, Staff and students to address

their grievances and complaints and to resolve them. There is separate Anti Sexual Harassment committee which is formed to prevent cases of harassment and to look into grievances from girl's students. Anti Ragging committee is also formed to resolve the cases of ragging, if any.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/6.2.2%20Q1M%20Organizational%20Set%20up.pdf
Link to Organogram of the institution webpage	http://marathecollegerajapur.com/about.htm
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff:

1. Financial assistance/loans for various purposes by "Rayat Sevak Co-operative Bank" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. are provided. The interest rates are minimum as compared to other banks.

2. Upto 15 lakh Loan waiver for the deceased staff.
3. Job offers to one of the family members after the sudden death of the non teaching staff in service.
4. Felicitation by the management for achievements of the employees and their wards.
5. Fund raising drive for the employee affected by an unforeseen calamity.
6. Staff Welfare Committee

Non- teaching Staff:

1. Financial assistance/loans for various purposes by "Rayat Sevak Co-operative Bank" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. are provided. The interest rates are minimum as compared to other banks.
2. Upto 15 lakh Loan waiver for the deceased staff.
3. Job offers to one of the family members after the sudden death of the non teaching staff in service.
4. Felicitation by the management for achievements of the employees and their wards.
5. Fund raising drive for the employee affected by an unforeseen calamity.
6. Staff Welfare Committee

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/aqar/OtherLinks/6.3.1%20QM%20welfare%20measures%20for%20teaching%20and%20non-%20teaching%20staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year	
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	
1	
File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
00	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the guidelines laid down by the UGC regarding the assessment of the performance of the teacher. The college has Internal Quality Assurance Cell (IQAC), which looks after the appraisal system. It provides the guidance regarding the performance-based appraisal system. IQAC informs activities which are to be done by faculties to increase his/her scoring in the points. The IQAC motivates faculty for teaching, learning & evaluation, co-curricular, extension & professional activities and also for research publication and academic contribution activities. As per the guidelines of UGC faculties are deputed for orientation/refresher/short term courses which are essential for their promotions. Faculty members are also encouraged for submission of minor and major research projects and also to publish their work at various levels through research articles, books etc.

At the end of every academic year, a meeting is conducted under the chairmanship of Principal to

review the work of the committee. The IQAC circulates the notice asking the submission of PBAS/API

with the required documentation within the deadline. The faculty members fill in the concerned year's performance and

get it signed by the respective heads of the departments. The IQAC collects PBAS/API

forms of teaching faculties. IQAC scrutinizes and makes assessment of forms considering documents

provided. After receiving the circulars of the placement by the university, the committee makes the list of

the faculties due for placements; they are personally guided to meet the requirements to get themselves

placed properly. They are helped to fill in the forms. After signed by the principal, their applications are

submitted for the placement and promotion. The procedure has a successful outcome. Many teachers are

placed in a higher grade because of such efficient mechanism.

The college also strictly follows the systematic procedure for the appraisal of the performance of the non-teaching staff. The management has devised a mechanism for placement and promotion of nonteaching staff. Accordingly, annual Confidential Reports (CR) are filled by the office considering their performance and compliance with the orders of the administration. The principal verifies these confidential reports (CRs) with his prudence. The satisfactorily CRs are sent to the regional Head of the parent institute for future procedure. After considering the filled CRs, the management recommends his/her promotion. Those who have failed in compliance, their placement and promotion is retained by the parent institute. The reviewing officer asks for corrective measures to the concerned staff in case of minor complaints. But in case of major remarks, the reviewing officer calls written explanation and after placing the same before the Governing Council, the action is taken. The serious cases with conflict of interest & disagreement on the remarks are forwarded to the parent institute for resolution.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/6.3.5%20Q1M%20API%20form.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our parent institute is watchful and conscious in handling financial affairs of the college. Its role is proactive in terms of generating financial resources from UGC, DST, other central government agencies and state government; proper utilization of funds with utmost transparency under strict monitoring mechanism, sending reports of utilization to the concerned fund providers, preparing quarterly and annual audited statements.

Internal Audit:

The internal audit of our college is undertaken by parent institute twice in a year. The accounting procedure divided into two parts. 1. Income Account and 2. Expenditure Account. Income account included all receipts of grants received by the college from the government, student fees, student fine and any other receipts. These grants incurred for the expenditure on the various issues of the institution like salary of staff, library facility, office expenditure, development of basic infrastructure facilities provided to the students by the institution and also student welfare strategies adopted by the institution. Separate account heads are maintained like senior college, non-grant section account, building account, PG section account, Short Term courses account, COC account, Competitive courses account, UGC account and Salary account etc. It indicates clarity of the Account section of the institution. All above the heads of accounts indicating financial position of the institution as well as sources of income and expenditure of the institution. Every financial year financial statements are audited by the internal auditor.

External Audit (Statutory):

The external audit of our college is conducted annually by authorized Chartered Accountant i.e. Kirtane and Pandit LLP, Pune. The corrective measures are taken for audit objections and queries. Also compliance for all recommendations made in a timely manner.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/Audited%20Statement%202020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution being a non-profit organization has developed strategies and set mechanisms and procedures in terms of creation of financial resources, generation of funds, budgetary allocations, optimum utilization and has set procedures with utmost transparency.

For grant in aid courses, the salary grants are procured from the state government as per the pay scale norms of the UGC & State Government through Joint Director, Higher Education, Konkan division, Panvel.

For grant-in aid courses the regular fees are collected as per the University norms. The basic source of funds is the UGC

For meeting the expenditure related to salary, infrastructural and academic developmental needs of grant in aid, the institute solely depends on grants from the State Government and Central Government.

For optimal utilization of grants from governments, the college has set mechanisms and procedures. The budgetary allocations are made at the beginning of the financial year. Departmental requirements are procured from the Head of the Departments at the beginning of academic year scrutinized by the Principal and the Purchase Committee, after due consent, the purchase procedure is started.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/agar/OtherLinks/Audited%20Statement%202020-21.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Organisation of Workshops/ Webinars/ Training Programmes

The IQAC has taken necessary steps to organize the Workshops/ Webinars/ Training Programmes. The Plan of Action prepared by the IQAC each year also attends to such aspect. As a result of this continued focus, the number of quality webinars through online mode was organized for faculty members in the last year.

2. Development of e-content and video lectures

To build the competencies of teachers for online teaching and to upgrade the teaching- learning process specially development of e-content and video lecture, IQAC allowed many faculties to attain Faculty training related program for development of e-content and use of e-resources on teaching and related activities. As a result of this, faculties could develop their e-content, video lectures and design online course with google classroom etc.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/pdf/Photos%20of%20ICT%20Lectures.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the beginning of the academic year, the faculty meetings are held for making aware of the

academic calendar & yearly plans of the institution. The various working committees are formulated. Through departmental meetings chaired by Head of the Departments, distribution of workload, syllabus distribution, preparation of teaching plan and individual time table is done in the beginning of each semester. A daily teaching report diary is maintained by each faculty. They have to write course wise teaching plan, synopsis of the lecture. The monitoring of the teaching learning process and the effectiveness of teaching is made by Principal/ Vice Principal/HODs. The level of attainment of students are also measured and monitored through result analysis twice in each year i.e. for each semester.

2. Implementation of teaching-learning reform

The Principal meets faculty frequently for implementation of teaching-learning reforms as per the Academic Calendar is prepared at the beginning of the year by IQAC. The calendar sets time bound frame for completion of syllabus. The concerned Head of department monitors the academic calendar continuously. In order to enhance teaching and learning process different innovative practices are suggested by the IQAC along with use of modern technology. In teaching learning process use of ICT is encouraged. Examination committee plans schedule of examinations of the college as per University schedule. The examination committee prepares the time table and allots supervisions to the teachers.

In this way, IQAC reviews teaching learning processes, structures and methodology of operation and learning out comes through periodic intervals.

File Description	Documents
Paste link for additional information	http://marathecollegerajapur.com/igac/Academic%20Calender%202020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://marathecollegerajapur.com/agar/OtherLinks/6.5.3%20OnM%20Quality%20assurance%20initiatives%20of%20the%20institution.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Annual gender sensitization action plan

Sr. No

Strategies Goal

Target

■

Action Plan

1.

Corona and Environment

Girls Students

Essay Competition was organized on 08th March 2021" The place of women in social life, Corona a crisis" total 08 Students were participated in the same

1.

Women employment

Girls Students

Poster competition was organized on 08th March 2021 on the subject "Role of women in Nation Building" total 07 girls were participated in this competition.

1.

Environment Awareness

Girls Students

Slogan competition was organized on 08th March 2021; subject is Savchh Bharat Abhiyan, "Beti Bachao Beti Padhao". Total 06 girls were participated in this competition.

1.

Health and Hygiene

girls and ladies staff

Medical Health Check-up Camp for Girl students on 28th Jan 2021 total 232 participants are present

1.

Health and Hygiene

All students

Medical Health check-up camp for students was organized on 21st March 2021. In that camp total 185 students were participated

1.

Women Rights and

Gender equality

Students

Regular lectures on Human rights and Gender equity

1.

■

Students and Staff

One Day Workshop entitles as "One day workshop on basic Cake making"

1.

Infrastructure and

supporting facilities

Students and Staff

Common facilities for students and staff

1.

Workshop on Gender equity

Students and Staff

Mr. A. S. Mali, (Programme Officer, NSS) AMC College, Rajapur, delivered talk on Gender Equity during One day Workshop

organizes Shri N. G. Kulkarni Sagave Secondary School and N. G. Kulkarni Janata Jr. College, Sagave, Tal: Rajapur, Dist: Ratnagiri dated on

File Description	Documents
Annual gender sensitization action plan	http://marathecollegerajapur.com/aqar/OtherLinks/Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://marathecollegerajapur.com/aqar/OtherLinks/7.1..11Geo%20Tag%20Photographs.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are special types of wastes disposed in the college for which there is appropriate system carrying out. The following wastes are being disposed by the college:

1. Solid waste management

- College carried out solid waste management system on its campus where the solid wastes materials are disposed.
- It is to notice that in the institution keeping a

particular place for dumping the solid waste is in its culture. Therefore, every department has followed the system of Solid waste management.

- It is to be noticed that Municipal Corporation of rajapur also has its own solid waste management system which is also valid to the college non hazardous material and simple solid waste material.
- Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.
- The collect solid waste gets decomposed as it is used to create vermi-composting project.
- In regard of the trash in the form of old newspaper examination answer books, packets and all examination paper materials, the college sells it to be authorized agencies Suggested by authority of college.
- The students and staff are properly guided on proper waste management practices, the NSS volunteers arrange a campus Cleanliness derive.

1. Liquid waste management

- Department of chemistry and other science department have Liquid Waste Management system.
- Waste water from laboratories was collected in one tank made in front of department. The waste water is carried out through the pipeline.
- Liquid waste generated in laboratories other uses is drained to nearly built soak pits

1. E-waste management

- The e-waste is partial in the campus by using the computers carefully and computer-based items.
- The irreparable systems are discarded and the usable parts are used for the replacements.
- The break or outdated computers, toners, electronic equipment, pen drives, batteries and other equipment items are identified and listed out by the college authorities.
- The management of Rayat Shikshan Santha forms a committee that verify the E- waste material and permits the college to sell out the E-waste to a reliable agency that ensures their safe recycling

1. Hazardous chemicals and radioactive waste management

- Institutions have its own system in that hazardous waste from science laboratories were discarded and buried in one pit.
- Liquid waste of laboratories is properly managed waste chemicals, used in the laboratories are disposed by dissolving them in water.
- There are absorbing pits on the college campus which are especially used to absorb liquid waste released from the laboratory.
- Institution does not have any radioactive waste management system

1. Waste Recycling system:

- Vermi-compost tank has been built to prepared vermi-compost through waste materials.
- Compost prepared form organic material including dead plant, material such as crop residues, weeds forest litter and kitchen waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for

A. Any 4 or all of the above

<p>persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in correspondence of all cultures and traditions as is evident from the fact that students belonging to different caste, belief, regions are studying without any unfairness. Though the institution has diverse socio-cultural background and different linguistic, we do not have any prejudice towards cultural, regional, linguistic, communal socio economic and other diversities. With great commitment the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, swami Vivekananda, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Savitribai Phule etc was celebrated in the college campus. On the occasion of constitution day 26th November College staff read preamble of the constitution. Institution also celebrates "International Minority Rights" day on 18th December to aware minority students about their rights. Institute celebrates 26th January republic day and 15th August independence day every year in college campus.

NCC Unit of our college participates in various programmes related to social issues organized by other colleges. All departments also involve in taking socio-cultural and different linguistic programmes, department of political science conducted short-term course on Human rights for first and

second year students from the institution.

Some of the programs enlisted as follows

1. Department of geography celebrated International Earth Day on 22nd April on every year on that occasion department organizes poster and slogan competition on 22nd April 2021. In that competition students participated in various environmental issues.

1. Department of Marathi celebrated Marathi language day on 27th Feb 2021 and organizes guest lecture by Prof. Marathe

1. Department of Political Science conduct short-term on Human Rights every year for first and second year students. Department also celebrated Human rights Day on 10th December 2020 and organizes online Guest lecture on Awareness of Human Rights day, Prof. Vasim H. Sayyad from Kharepatan Mahavidyalaya, Kharepatan was the guest lecturer

1. Department of Political science organizes Guest lecture on Awareness of constructional day dated on 26th November 2020, Dr. Sandip Ghodake was the guest lecturer for this program

1. Department of political science celebrated World Consumer Day on 15th March 2021 and organizes guest lecture on that occasion. Prof. Prakash Naik from Shivshahu Mahavidyalaya, Kolhapur was the chief guest for this lecture

1. Department of NSS organizes various activities as follows.
 - NSS department from institute organizes 07m Days "Yoga Camp" from 1st January 2021 to 07 January 2021. 150 students as well as 25 staff from institute were participated in that Yoga camp.

- NSS department organizes cleaning camp in campus on 23rd January 2021. Total 50 NSS volunteers were participated in this cleaning drive.
- NSS department organizes Plantation in campus on 2nd February 2021.
- NSS department also organizes Covid-19 awareness program in hativale grampanchayat on 2nd February 2021
- Health and hygiene committee along with department of zoology organizes "Medical Health Check-up camp" for all students in the institute on 21st February 2021.
- Mask distribution was done by the NSS department of our institute on 2th February 2021 in the Hativale Grampanchayat.
- Street Pay was organized by NSS volunteers in prominent places like bus stop, police station, court etc in Rajapur dated on 29th March 2021. There are 35 volunteers were participated in this activity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute undertakes special initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens.

- 26th November College staff read preamble of the

constitution which gives us the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life . The whole country is government on the basis of the rights and duties enshrined in the Constitution of India

- Institution also celebrates international minorities' rights day on 18th December to aware minority students about their rights
- Department of Political Science conduct short-term on "Human Rights" every year for first and second year students. This short-term course helps to students
- Department of Political science organizes Guest lecture on Awareness of constructional day dated on 26th November 2020, Dr. Sandip Ghodake was the guest lecturer for this program
- The institute hoists the flag during national festivals and invites important persons to encourage students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.
- Every year Republic day is celebrated on 26th Jan in the same day principal gives importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.
- NSS department organizes "Voter awareness programme" in

Hativale Grampanchayet on 23rd February 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://marathecollegerajapur.com/agar/OtherLinks/Supporting%20documents%207.1.9%20link.pdf
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes

incredible efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2020-21, we celebrated the following days like World Environment Day, International Yoga Day, Independence Day, Republic Day, Birth Anniversaries of Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, Birth anniversary of Swami Vivekananda, Chhatrapati Shahu Maharaj, Dr. Sarvapalli Radha Krushnan birthday as a teachers day, birth anniversary of Dr. Karmaveer Bhaurao Patil, Savitribai phule, Chhatrapati Shivaji Maharaj etc.

LIST OF THE ACTIVITIES 2020-2021

Sr.

No.

Date

Name of the Program

1

26th June

Birth Anniversary of Chhatrapati Shahu Maharaj

2

23st July

Birth Anniversary of Lokmanya Bal Gangadhar Tilak

3

5th September

Birth Anniversary of Dr. Sarvapalli Radhakrushnan as 'Teachers Day'

4

22nd September

Birth Anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil

5
2nd October
Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri

6
14th November
Birth Anniversary of Pandit Javaharlal Nehru

7
3rd January
Birth Anniversary of Savitribai Phule

8
12th January
Birth Anniversary of Swami Vivekanand

9
23rd January
Birth Anniversary of Netaji Subhashchandra Bose

10
19th February
Birth Anniversary of Chhatrapati Shivaji Maharaj

11
11th April
Birth Anniversary of Mahatma Jyotirao Phule

12
14th April

Birth Anniversary of Dr. Babasaheb Ambedkar

13

9th May

Death Anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil

National Days

Sr. No

Date

Name of the program

1

22nd April

International earth Day

2

21th June

International Yoga Day

3

15th August

Independence Day

4

26th January

Republic Day

5

10th December
 Human Rights Day
 6
 24th December
 Observation of National Consumer Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Title of the Practice: Waiving in admission and lodging fees

Objectives of the Practice:

- As per the mission and goal, college provides quality education to all especially to the students from remote, rural and underdeveloped region and socio-economically deprived classes.
- To make overall development and empowerment of students and make them self reliant.
- To develop overall personality of the students by encouraging them to participate in the curricular sports, cultural and social activities.
- To provide facilities and coaching for career development.
- To put special efforts to accommodate girl students in

the process of higher education.

1. The Context:

The institute provides quality education to all especially to the students from remote, rural, downtrodden and underdeveloped and socio-economically deprived classes. The institute adheres with parent institute's vision to provide education for socioeconomically backwards class. Through this practice institute supports the students financially and provides free accommodation. Besides this, most of students comes from rural area and belongs to poor family. So they need more attention and financial assistance to matchup with the students living and pursuing education in cities. So, the college has started the PG course in Commerce and provides them facility in the partial waiving in admission fees. Purpose behind this practice is to achieve the goals mentioned above and provide education to all.

The Practice:

After the declaration of result of HSC exam, all faculties goes to respective junior colleges in Rajapur and nearest Tehsil and counsel and communicate to the students and explain the importance of higher education. If the students are not financially competent to take admission, college gives them concession in form of installments in admission fee and also provides free hostel facilities. Beside this, our faculty goes to survey of economically backward students and brings them in flow of main stream of higher education.

Evidence of Success:

The practice has been so effective which carried out following positive changes:

- The college gave a total fees concession of Rs. 3,35,652.00 to 57total students of M.Com. part I and part II.
-

No. of students

Actual fees in Rs. per student

Fees taken in Rs. per student

Fees concession (Rs.) per student

Total fees concession (Rs.)

M.Com. I

1.

1.

1.

1.

1.

M.Com. II

1.

1.

1.

1.

1.

•

1.

•

•

•

1.

- Students from economically backward categories are entered into main stream of higher education.
- 09 Girls are staying in the girl's hostel.

No. of students

Actual fees in Rs. per student

Fees taken in Rs. per student

Fees concession (Rs.) per student

Total fees concession (Rs.)

1.

1.

1.

1.

1.

•

1.

- Social awareness of students gets increased.
- Mindset of parents of surrounding area has changed.

Problems Encountered and Resources Required

- Most of the parents are not ready to send the girl child for the education in outstation.
- Mostly students are not interested to take higher education in outstation.
- Most of the students quit their villages for part time jobs towards Mumbai.

Notes (Optional)

Contact Details:

Name of the Principal: Dr. Pralhad G. Pawar

Name of the Institution: Rayat Shikshan Sanstha's

Abasaheb Marathe Arts & New Commerce, Science College, Rajapur
(V. G.). Dist.-Ratnagiri.

Pin Code: 416702

Office Contact: (02353) 221002/3

- www.marathecollegerajapur.com
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Best Practice-II

Title of the practice: Biodiversity and its conservation

Objectives of the Practice:

- To promote plantation of native, ecologically significant plant species.
- To create awareness among the stakeholders to understand biodiversity and its conservation
- To develop skill among the students to prepare seedling, green manure and to identify the plant species.

The Context:

The purpose of this practice is the protection and sustainable use of biodiversity of local significance in ecosystems in developing nations. The activity focuses on lessons for science, for public policy and management, for increasing the participation of local students in conservation, decision-making, and for increasing partnerships and capacity building.

The college has conserved an endangered tree species *Syzygium stocksii* (Duthie) Gamble of Konkan. *Syzygium stocksii* (Duthie) Gamble is a species belongs to the family Myrtaceae and it is rare and endemic species to India. This species was described by Duthie in 1879 as a *Eugenia stocksii* from evergreen forest of Konkan region based on plant collection of Stocks (Hooker, 1880). After that no one has collected this plant species from Konkan region (Cooke, 1905); therefore it is placed in endangered category of IUCN red data list (IUCN, 2020). Recently we have collected this species from Konkan region and attempts were made to conservation of this species by using conventional methods.

The Practice:

Realistic, careful planning in determining the level of effort is absolutely key to biodiversity and conservation. The scope of work and requisite level of effort are determined by the availability of information, nature and extent of ecosystems and threats, and complexity of the Mission's strategic plan.

Prepared about 500 seedlings of this a rare and endemic tree species i.e. *Syzygium stocksii* in the Polyhouse. Field surveys were conducted for study of habitat, threats to the species and collection of fruits in the months of April and May. We have collected fruits of *Syzygium stocksii* from Rajapur area of Ratnagiri District. Collected fruit are washed and seeds are kept in water for 24 hours. By using conventional methods of seed germination protocol standardized and seedlings are prepared in cocopits medium. Plants are multiplied through standardized protocol in the nursery and seedlings were transferred in Polyhouse of college campus. Some seedlings were planted in similar habitats in the Konkan region through reintroduction and college campus area. Seedlings also distributed free of charge to students other colleges and forest departments. This is a first step towards ex situ conservation of *Syzygium stocksii*.

Cost Benefit Analysis: A tree is worth more to us. According to MoEFCC concluded that a 50-year-old tree is worth about 50,000 rupees if cut for its timber. But if left standing, it provides ecological services worth 23 lakh rupees. Here is a break up of these services: Oxygen provided over 50 years (Rs. 3,50,000); Water recycling "services" (Rs. 4,50,000); Soil conserved (Rs. 3,75,000); Pollution-control services rendered (Rs.7,50,000); Shelter provided to birds and animals (Rs. 3,75,000). Therefore the value of mature individual of *Syzygium stocksii* is invaluable.

Benefits to the Society: The IUCN category of *Syzygium stocksii* will be better from endangered to vulnerable. This work will be helpful to save this endangered tree species of our country.

1. Prepared about 2100 seedling of different plant species in the Polyhouse.
2. Prepared the plates of botanical names for plants in Botanical Garden, Polyhouse and college campus areas.
3. Prepared the green manure of *Crotalaria juncea* (sunhemp /tag) in Polyhouse.

Evidence of Success:

1. Tree plantation programmes were done in the month of August 2020.
2. Tectona grandis and medicinal plant species were planted with the help of college N.S.S. students.
3. Saplings were distributed to college students in the month of August and September.
4. Seedlings of different plant species and Syzygium stocksii were distributed free of charge to students, other colleges and forest departments.
5. Some sapling of Syzygium cummini (Jamun), Syzygium stocksii and Moringa oleracea (Drumstick) were planted in college campus.
6. Free of charge seedling distribution to society from college.
7. Awareness programme was conducted about rare and endemic plants to students.

Problems Encountered and Resources Required:

Recent, current, and potential primary threats to biodiversity conservation whether they are ecological (i.e., fire, pests especially termites), related to human use (i.e., agriculture, contamination), or institutional (i.e., failed policy, economic) or transboundary issues as appropriate. These should emerge from a general assessment of conservation policies and strategies and their effectiveness, and issues related to institutional capacity, trade, resources available, and the role of students.

Notes (Optional):

Contact Details:

Name of the Principal: Dr. Pralhad G. Pawar

Name of the Institution: Rayat Shikshan Sanstha's

Abasaheb Marathe Arts & New Commerce, Science College, Rajapur (V. G.). Dist.-Ratnagiri.

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File Description	Documents
Best practices in the Institutional website	http://marathecollegerajapur.com/aqar/OtherLinks/Best%20Practises.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Short-term Courses

1. Objectives of the Practice:

- To adopt students under the scheme for the provision of mentorship required by the students.
- The importance is to ability the youths in such a way so that they get employment and also improve entrepreneurship.
- Provides guidance, support and direction for all occupations like soil and water analysis, human rights, spoken English, GST, internal banking, biodiversity, Arts of translate and Insurance etc. were provided to students to develop their career.
- Short term courses provide students skill regarding that particular field.
- Students get experience to handle the work situation in the particular field
- Students get practical knowledge in that field.
- Students get opportunity of good job after completion of short term course

1. The Context:

Institute runs 11 short-term courses in different subject areas. Short term courses is beneficial to students for their overall development as well as to get good opportunity in that field.

List of the short term courses run by the institution:

- Basic uses in English language
- Short term course in Human Rights
- Certificate Course in Insurance
- Certificate Course in Archaeology
- News Writing
- Certificate Course in Travels and Tourism
- Media Writing and Art of Translation
- Biodiversity Conservation
- Internet Banking
- GST
- Soil and Water analysis

Each short term course offered to students consists of BOS committee. That committee plans syllabus and examination time table. Regular lecture and practicals were conducted by assign teachers. Regular meeting were taken by coordinator of shorter committee chairman.

1. The Practice:

The coordinator of short term course committee declared the dates of short term course to each and every department through notice. Examination dates also announced by the coordinator of that course. The meetings of the each short term course is arranged to increase communication within the committee members and chairman of short term course. A report of each meeting is submitted to the Chairman of short term course. These meeting prove beneficial to staff to run that short term course smoothly.

1. Evidence of Success:

The practice has been so effective which carried out following positive changes:

- Students get extra knowledge regarding subject.
- Personality development of students take place
- Improvement in students communication skill
- Improved academic results at college and University level.
- Increased classroom attendance of the students.
- Increase in active participation in classroom activities.
- Student get opportunity of better job

- Student's involvement in academic and administrative bodies.
- Signed MoUs for the benefit of students.
- Inculcation of career and job related skills through Skill Based Short-Term Courses.
- Promotion of entrepreneurship development and self-employability.
- Inculcation of environmental consciousness among the students.

1. Problems Encountered and Resources Required

- Time constrains to spare maximum time for the activity is the only problem encountered during the implementation of the practice.
- Most of students have economic problems.
- Due to hilly region, there is lack of services and other facilities so need for the improvement in employment sector.

1. Notes (Optional):

2. Contact Details:

Name of the Principal: Dr. Pralhad G. Pawar

Name of the Institution: Rayat Shikshan Sanstha's

Abasaheb Marathe Arts & New Commerce, Science College, Rajapur
(V. G.). Dist.-Ratnagiri.

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File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1.Counselling of XIIth pass students for pursuing higher education.
- 2.To organize variety of cocurricular activities for holistic development of students in present competitive world.
- 3.To increase research activities among the faculty and students.
- 4.To organise National Workshop of the Chemistry Department.
- 5.To increase participation in sports and cultural activities.
- 6.To increase use of ICT in teaching learning process.
- 7.To provide career guidance to the students.
- 8.To increase number of books in library.
- 9.To carry out extension activities.
- 10.To organise workshop for students on IPR .